

City of Burnet City Council



Item Brief

Meeting Date

June 10, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-47: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ACCEPTING THE PROPOSAL SUBMITTED IN RESPONSE TO REQUEST FOR PROPOSAL (RFP) 2025-005 FOR HAY FIELD MAINTENANCE SERVICES, AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOLLOWING REVIEW AND APPROVAL BY LEGAL COUNSEL

Information

The Texas Commission on Environmental Quality (TCEQ) requires the City of Burnet to manage hay field operations on City-owned land in support of treated effluent disposal at the Wastewater Treatment Plant. These operations are a critical part of the City's wastewater management strategy and regulatory compliance.

To continue meeting these requirements, the City issued Request for Proposal (RFP) 2025-005 on May 14, 2025, seeking qualified agricultural service providers to perform hay field maintenance and management services on approximately 223.5 acres. The scope of work includes custom hay cutting and baling, fertilizer and chemical applications, no-till planting, and coordination with City operations.

One proposal was received by the submission deadline of May 29, 2025, from Patrick McElroy. City staff reviewed the proposal and found it to be fully responsive and compliant with the requirements of the RFP. Based on his qualifications, experience, and familiarity with the type of work required, Patrick McElroy was determined to be capable of fulfilling the full scope of services in accordance with City and TCEQ expectations.

The proposal was evaluated based on cost, experience, and ability to deliver best value to the City. The total estimated cost of services annually is \$126,408.00, broken down as follows:

ITEM	UNIT PRICE \$/Unit	ESTIMATED QUANTITIES	EXTENDED PRICE
Custom Cut & Bales 4'x5' Round Bale	\$38 per bale	3,000 bales	*\$114,000.00
Fertilizer Application 2x Year	\$12.00 per acre	223.5 Acres	\$5,364.00
Herbicide Application 1x Year	\$12.00 per acre	223.5 Acres	\$2,682.00
Pesticide Application 1x Year	\$12.00 per acre	223.5 Acres	\$2,682.00
No Till Planting	\$42.00 per acre	40 Acres	\$1,680.00
		TOTAL PRICE	\$126,408.00

*This is an estimate based on the number of bales produced which can be impacted by several factors.

Fiscal Impact

The estimated annual cost is \$126,408.00. The City will receive revenue from the sale of hay bales.

Recommendation

Staff recommends approval of Resolution No. R2025-47 as presented.

RESOLUTION NO. R2025-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ACCEPTING THE PROPOSAL SUBMITTED IN RESPONSE TO REQUEST FOR PROPOSAL (RFP) 2025-005 FOR HAY FIELD MAINTENANCE SERVICES, AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOLLOWING REVIEW AND APPROVAL BY LEGAL COUNSEL

WHEREAS, the City of Burnet is required by the Texas Commission on Environmental Quality (TCEQ) to manage hay field operations in support of wastewater effluent disposal at the City's Wastewater Treatment Plant; and

WHEREAS, the City issued Request for Proposal (RFP) 2025-005 on May 14, 2025, with responses due by May 29, 2025, soliciting qualified agricultural service providers to perform hay field maintenance and management services on approximately 223.5 acres of City-owned land; and

WHEREAS, the scope of work includes custom hay cutting and baling, fertilizer, herbicide, and pesticide applications, no-till planting, and coordination with City operations to meet TCEQ regulatory requirements; and

WHEREAS, the City received one proposal in response to RFP 2025-005, submitted by Patrick McElroy; and

WHEREAS, City staff reviewed the proposal and found it to be responsive and in full compliance with the requirements of RFP 2025-005; and Patrick McElroy was determined to be a qualified and experienced agricultural service provider capable of fulfilling the scope of work; and

WHEREAS, the proposed annual pricing submitted by Patrick McElroy includes the following:

ITEM	UNIT PRICE \$/Unit	ESTIMATED QUANTITIES	EXTENDED PRICE
Custom Cut & Bales 4'x5' Round Bale	\$38 per bale	3,000 bales	\$114,000.00
Fertilizer Application 2x Year	\$12.00 per acre	223.5 Acres	\$5,364.00
Herbicide Application 1x Year	\$12.00 per acre	223.5 Acres	\$2,682.00
Pesticide Application 1x Year	\$12.00 per acre	223.5 Acres	\$2,682.00
No Till Planting	\$42.00 per acre	40 Acres	\$1,680.00
		TOTAL PRICE	\$126,408.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Acceptance. The City Council hereby accepts the proposal submitted by Patrick McElroy in response to RFP 2025-005 for hay field maintenance services.

Section Three. Authorization. The City Manager is authorized to negotiate and execute a contract with Patrick McElroy, subject to review and approval by the City's legal counsel.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 10th day of June 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary