

# City of Burnet City Council



## Item Brief

### **Meeting Date**

June 10, 2025

### **Agenda Item**

Discuss and consider action: Approval and authorization to enter into a contract with the Burnet County Elections Administration for the 2025-2026 election year: M. Gonzales

### **Information**

Each year, local political subdivisions enter into an election agreement with Burnet County to coordinate the administration of elections. This agreement facilitates the sharing of election equipment, the services of election officials, and the use of common precinct polling locations and election ballots where applicable.

The purpose of this agreement is to promote consistency, efficiency, and accessibility in voting practices, polling locations, and election procedures, thereby ensuring the best possible service to voters within Burnet County.

The Burnet County Elections Administrator shall serve as the Contracting Officer and will be responsible for coordinating, supervising, and conducting all aspects of the election process in accordance with all applicable laws and regulations.

This agreement shall commence in August 2025 and remain in effect through July 2026.

### **Fiscal Impact**

Fees and charges assessed by the Burnet County Elections Administration Office are determined based on the level of participation by all local political subdivisions involved in a given election.

Actual costs may vary depending on the number of participating entities, the size and complexity of the election, and the specific services required; however, total expenses should not exceed \$1,000.00.

### **Recommendation**

Staff recommends approval of the Contract for Election Services with Burnet County Elections Administration for the 2025/2026 fiscal year.