



## PLANNING AND ZONING COMMISSION MINUTES

On this the 4<sup>th</sup> of November 2024, the Planning and Zoning Commission of the City of Burnet convened in Regular Session, at 6:00 p.m. at the City of Burnet's Council Chambers located at 2402 S Water St., Burnet, Texas 78611 at which time the following subjects were discussed:

### 1. CALL TO ORDER:

The meeting was called to order at 6:00 p.m. by Vice-Chairman Calib Williams.

### 2. ROLL CALL:

Members present: Calib Williams, Glen Teague, Derek Fortin, and Glen Gates

Members absent: None

Guests: Mark Blankenship & Paul Campbell

Others present: Keith McBurnett, Assistant to the City Manager, Leslie Kimbler, Planning Manager, and Bobbi Havins, Development Services Coordinator

### 3. CONSENT AGENDA ITEMS: All the following items on the Consent Agenda are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these items unless a Commission member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Commission when the Consent Agenda is opened for Commission action.

- 3.1) Minutes of the meeting of the Planning and Zoning Commission of the City of Burnet, Texas held on October 7th, 2024. There being no objections, Vice-Chairman Williams approved the minutes as presented.

### 4. PUBLIC HEARINGS:

- 4.1) Public Hearing and Consideration of the following: Plat applications, Zoning Amendments and Zoning Classifications presented by Leslie Kimbler, Planning Manager:

- a) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 902 LEWIS DRIVE, 904 LEWIS DRIVE, 906 LEWIS DRIVE, AND 908 LEWIS DRIVE FROM THEIR PRESENT DESIGNATIONS OF LIGHT COMMERCIAL – DISTRICT “C-1” TO A DESIGNATION OF DUPLEX – DISTRICT “R-2”; 1000 LEWIS DRIVE FROM THE PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” TO A DESIGNATION OF DUPLEX – DISTRICT “R-2; 1001 LEWIS DRIVE FROM THE PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” TO A DESIGNATION OF DUPLEX – DISTRICT “R-2”; 807 MILDRED AVENUE FROM THE PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” TO A DESIGNATION OF

DUPLEX – DISTRICT “R-2”; 700 JANET DRIVE FROM MEDIUM COMMERCIAL – DISTRICT “C-2” TO A DESIGNATION OF NEIGHBORHOOD COMMERCIAL – DISTRICT “NC”; AND 608 E WASHINGTON STREET FROM THE PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” TO A DESIGNATION OF NEIGHBORHOOD COMMERCIAL – DISTRICT “NC”

- (1) Staff Presentation – L. Kimbler
- (2) Public Hearing
- (3) Consideration and action.

Planning Manager, Leslie Kimbler, presented staff’s report regarding the City initiated request to amend the Zoning Map of the City of Burnet. Vice-Chairman Williams opened the public hearing at 6:01 p.m. Guest, Paul Campbell asked the Commission to explain the difference in the current and proposed zoning. Commissioner Teague and Planning Manager Leslie Kimbler explained the differences and gave examples. Vice-Chairman Williams closed the public hearing at 6:04 p.m. Commissioner Teague made a motion to recommend approval. The motion was seconded by Commissioner Gates. The motion carried with a vote of 4 to 0.

- b) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING CITY CODE OF ORDINANCES, CHAPTER 118 (ENTITLED “ZONING”) BY AMENDING SECTION 118-51 (ENTITLED “PLANNED UNIT DEVELOPMENT – ‘PUD’ DISTRICT”); PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

- (1) Staff Presentation – L. Kimbler
- (2) Public Hearing
- (3) Consideration and action.

Planning Manager, Leslie Kimbler, presented staff’s report regarding the City initiated request to amend the City Code of Ordinances of the City of Burnet. Vice-Chairman Williams opened the public hearing at 6:06 p.m. There being no comments, Vice-Chairman Williams closed the public hearing at 6:06 p.m. Commissioner Fortin made a motion to recommend approval. The motion was seconded by Commissioner Gates. The motion carried with a vote of 4 to 0.

## **5. STAFF REPORTS:**

Planning Manager, Leslie Kimbler, stated the 2025 proposed P & Z meeting calendar was included in the packet and asked the Commissioners to review the calendar for any conflicts. Mrs. Kimbler also advised the Commissioners of the City’s impact fee review that will be held at the beginning of the December 2<sup>nd</sup> meeting.

## **6. REQUESTS FOR FUTURE AGENDA ITEMS:**

### **ADJOURN:**

There being no further business, Vice-Chairman Williams adjourned the meeting at 6:12 p.m.

---

Calib Williams, Vice-Chair  
City of Burnet Planning and Zoning  
Commission

**Attest:** \_\_\_\_\_  
Herve Derek Fortin, Secretary