

RESOLUTION NO. 2026-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A SURVEY AND ENVIRONMENTAL SERVICES FIRM IN RESPONSE TO RFQ 2025-004 FOR SURVEY & ENVIRONMENTAL SERVICES AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY AGREEMENTS

WHEREAS, the City issued a Request for Qualifications and received nine Statements of Qualifications by the December 29, 2025, deadline for Surveying and Environmental Services; and

WHEREAS, two of the nine Statements of Qualifications were submitted electronically rather than in physical hard-copy format as required by the RFQ and, therefore, were deemed non-responsive and were not evaluated; and

WHEREAS, City staff evaluated and ranked the remaining seven responsive Statements of Qualifications in accordance with the criteria set forth in the RFQ; and

WHEREAS, the City Council desires to accept the City staff recommendation ranking of the statements of qualifications and selection of a surveying and environmental firm services to assist the City on other forthcoming projects; and

WHEREAS, the City staff ranked the submittals and determined that Quatro Consultants demonstrated the strongest qualifications and best fit to support the City's needs based on demonstrated competence and experience; and

WHEREAS, after considering City staff's recommendation, public testimony presented at the public meeting where this resolution was read for the Surveying and Environmental Services for the City of Burnet, the City Council deems the Quatro Consultants Statement of Qualifications to be the most qualified on basis of demonstrated competence and experience and beneficial to the City on impending and other forthcoming projects.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Selection and Award. City Council finds and determines the following:

- The Quatro Consultants statement of qualifications **is the most qualified**; and
- The Quatro Consultants is hereby selected as the Surveying and Environmental Services (firm) statement of qualifications proposal is hereby selected subject to the provisions set out in Section Three below.

Section Three. Authorization. The City Manager is hereby authorized and directed to execute an instrument substantially similar to the Professional Services Contract

approved in Section Two above, for a contract amount not to exceed council budgeted amounts - and to take such further actions and execute such ancillary documents as may be reasonably necessary to facilitate the purpose of this resolution.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law; provided that the city manager shall comply with the time restriction stated in Section Three.

PASSED AND APPROVED this the ____ day of _____ 2026.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary