



City Council
Regular Meeting

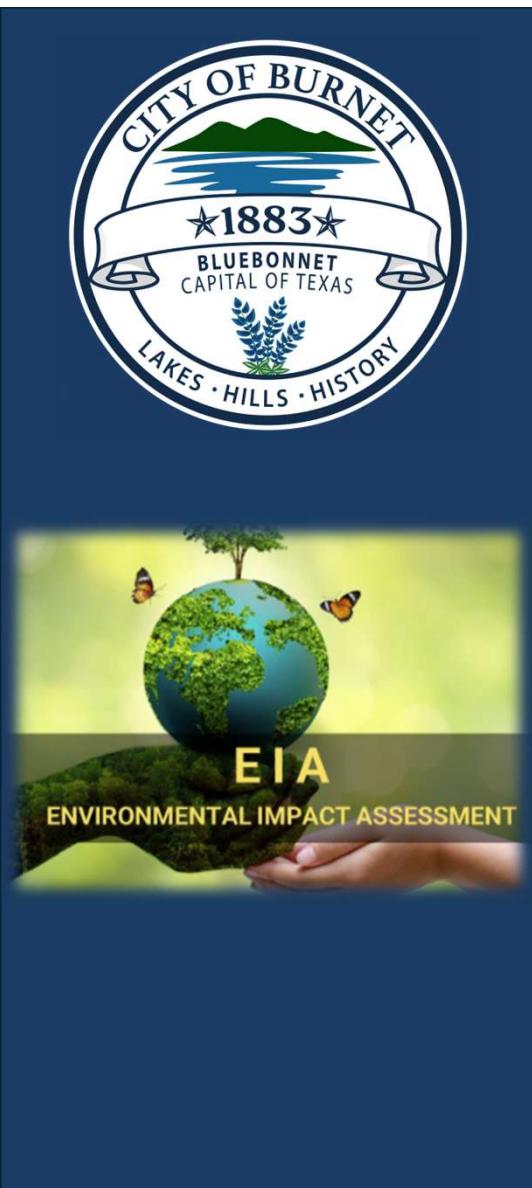
January 13, 2026

Survey & Environmental Services

Discuss and consider action: Resolution No.
R2026-03

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF BURNET, TEXAS, SELECTING A
SURVEY AND ENVIRONMENTAL SERVICES
FIRM IN RESPONSE TO RFQ 2025-004 FOR
SURVEY & ENVIRONMENTAL SERVICES AND
AUTHORIZING THE CITY MANAGER TO
NEGOTIATE AND EXECUTE ALL NECESSARY
AGREEMENTS





Information



City needs surveying and environmental services to assist with the NRCS flooded properties buyout program.



State law requires surveyors and engineers to be hired based on qualifications, then negotiated price.



This is also an opportunity to select a consultant for possible future projects which may require survey/env. services.



This qualification-based selection process is also required for FEMA/NRCS reimbursement of consultant expenses.



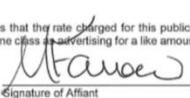


Highland Lakes Publishing
Burnet Bulletin
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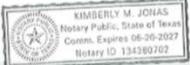
State of Texas
County of Burnet

Before me, the undersigned authority, holding the office of Notary Public in and for Burnet County, Texas, personally appeared Mandy Farrow, who being by me here and now duly sworn, upon oath says, my name is Mandy Farrow, and I am the Publisher, of the Burnet Bulletin, a newspaper of general circulation in Burnet County, Texas, and a newspaper which has been regularly and continuously published in Burnet County, Texas, for a period of more than one year immediately preceding the date of publications of the following, and that the said notice, a copy of which follows, was published in the regular edition of said newspaper for a period of two days on the following dates:
December 3, 2025
December 10, 2025

The said Publisher, Mandy Farrow further states that the rate charged for this publication is the lowest rate charged to commercial advertisers for the same class of advertising for a like amount of space.


Signature of Affiant

Subscribed and Sworn to me, by the said Publisher Mandy Farrow this 15 day of December 2025 to certify which witness my hand and seal of office.


KIMBERLY M. JONAS
NOTARY PUBLIC in and for
Burnet County, Texas

RFQ/SOQ

Request for Qualifications (RFQ) were issued December 3rd, 2025, with a deadline for Statement of Qualification (SOQ) on December 29th, at 11 AM.

Nine SOQs were received in total, of those two were not fully compliant with the requirements by not submitting a hard copy before the deadline.

Seven SOQs were evaluated by staff and ranked based on several criteria that demonstrated competence and experience, and results are attached.

Among these, Quattro Consultants demonstrated the long history with the City, strongest qualifications, and best fit to support the City's needs.





Resolution Authorizes CM to Execute a Professional Services Contract

Proposed Selection



- Quatro Consultants designed the Houston Clinton Drive, performed many of the City's previous survey work, and completed prior environmental assessments in our City.
- Immediate project is NRCS Buyout Program.
- Immediate project est. under \$25K for environmental and another \$25K for Survey work.





Questions?

Recommendation

- Staff recommends approval of Resolution No. R2026-03 as presented.

