



Item Brief

Meeting Date

January 13, 2026

Agenda Item

Discuss and consider action: Resolution No. R2026-03: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A SURVEY AND ENVIRONMENTAL SERVICES FIRM IN RESPONSE TO RFQ 2025-004 FOR SURVEY & ENVIRONMENTAL SERVICES AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY AGREEMENTS

Information

Under Local Government Code (LGC) 2254, the State of Texas requires local governments to select professional services—such as surveying, engineering, and architecture—based on qualifications first, followed by price negotiations.

The City currently needs surveying and environmental services to assist with the NRCS buyout program for flooded properties, including commercial, residential properties, and vacant properties. This procurement also provides an opportunity to engage surveying and environmental services for future projects.

A Request for Qualifications (RFQ) was issued in December, and several statements of qualifications (SOQs) were received before the December 29, 2025, 11:00 AM deadline. Staff have reviewed the submissions and recommend the attached ranking. Several of the firms either submitted qualifications for Environmental services only or surveying services only, or general qualifications using sub-consultants for either specialty. Two of the firms failed to provide a hard copy as requested by the RFQ and were not considered.

The seven SOQs were ranked and are presented herein. Among these, Quatro Consultants demonstrated the strongest qualifications, extensive history with the City, and best fit to support the City's needs based on the basis of demonstrated competence and experience.

This agenda item authorizes the selection of the recommended firm and empowers the City Manager to execute a professional services contract. If the contract exceeds the legal limit or an amount not budgeted or approved by Council, it will be brought before the City Council for approval.

Fiscal Impact

All expenses related to the design are expected to be covered by the individual project budget allocation.

Recommendation

Staff recommend approval of Resolution No. 2026-03 as presented.