

# City of Burnet City Council



## Item Brief

### **Meeting Date**

December 15, 2025

### **Agenda Item**

Discuss and consider action: Resolution No. R2025-90: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING AN ARCHITECTURAL FIRM IN RESPONSE TO RFQ 2025-003 FOR ARCHITECTURAL SERVICES AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY AGREEMENTS

### **Information**

Under Local Government Code (LGC) 2254, the State of Texas requires local governments to select professional services—such as surveying, engineering, and architecture—based on qualifications first, followed by price negotiations.

The City currently needs architectural services to assist with repairs to flood-damaged facilities, including the Galloway quadplex concession stand and restrooms. This procurement also presents an opportunity to engage architectural services for future projects.

A Request for Qualifications (RFQ) was issued in November, and several Statements of Qualifications (SOQs) were received before the December 4, 2025, 11:00 a.m. deadline. Staff has reviewed the submissions and recommends the attached ranking. Two firms are recommended for disqualification: one for submitting after the deadline and another for failing to provide a hard copy.

Of the eight SOQs received, six were ranked and are presented herein. Among these, Seaux Pierce Architects demonstrated the strongest qualifications and the best fit to support the City's needs based on demonstrated competence and experience.

This agenda item authorizes the selection of the recommended firm and empowers the City Manager to execute a professional services contract. If the contract exceeds the legal limit or an amount not budgeted or approved by Council, it will be brought before the City Council for approval.

**Fiscal Impact**

All expenses related to the design are expected to be covered by the individual project budget allocation.

**Recommendation**

Staff recommend approval of Resolution No. 2025-90 as presented.