

City of Burnet City Council



Item Brief

Meeting Date

December 15, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-89: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE AIRCRAFT MAINTENANCE PROVIDER MASTER AGREEMENT AND ITS COMPONENT AGREEMENTS—INCLUDING THE AIRCRAFT MAINTENANCE FACILITY LEASE AGREEMENT AND THE AIRCRAFT MAINTENANCE SERVICES AGREEMENT, BETWEEN THE CITY OF BURNET AND C3 AIR WORKS, LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS SUBJECT TO THE APPROVAL OF THE CITY ATTORNEY

Information

In July 2025 (Resolution R2025-59), the City approved Crosby Flying Services' request to subcontract its aircraft maintenance responsibilities to C3 Air Works and to sublease approximately 6,400 sq. ft. of the FBO Hangar. This approval authorized C3 Air Works to provide piston-engine aircraft maintenance services through December 31, 2025.

The proposed action establishes a new one-year Agreement between the City and C3 Air Works for the Aircraft Maintenance Facility and Aircraft Maintenance Services, formalizing C3's continued operation of the Aircraft Maintenance Services for the Airport and clarifying responsibilities associated with the Leased Premises.

This Resolution approves the Aircraft Maintenance Provider Master Agreement and Component Agreements, establishes the aircraft maintenance service requirements, and authorizes the City Manager to execute the Agreement pending any changes approved by the City Attorney.

Fiscal Impact

The Agreement includes \$2,410 per month (\$28,920 annually) in rental revenue for the Aircraft Maintenance Facility.

Recommendation

Staff recommends approval of Resolution No. R2025-89 as presented.

RESOLUTION NO. R2025-89

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE AIRCRAFT MAINTENANCE PROVIDER MASTER AGREEMENT AND ITS COMPONENT AGREEMENTS—INCLUDING THE AIRCRAFT MAINTENANCE FACILITY LEASE AGREEMENT AND THE AIRCRAFT MAINTENANCE SERVICES AGREEMENT, BETWEEN THE CITY OF BURNET AND C3 AIR WORKS, LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS SUBJECT TO THE APPROVAL OF THE CITY ATTORNEY

WHEREAS, the City is the owner of land and certain improvements known as the Burnet Municipal Airport, located in the City of Burnet, Burnet County, Texas, which is operated as a public airport; and

WHEREAS, C3 Air Works is in the process of purchasing the General Aviation Piston Engine Maintenance and Repair business formerly owned by the City's FBO, Crosby Flying Services ("Crosby"), making it necessary to subdivide the facility known as the FBO Hangar into two separate leaseholds, with Crosby leasing a portion of the FBO Facility and C3 Air Works leasing the maintenance hangar and a portion of the adjacent office space, further defined herein as the Leased Premises; and

WHEREAS, the City Council previously approved C3 Air Works to sublet said maintenance hangar and adjacent office space from Crosby; and

WHEREAS, C3 Air Works has indicated the willingness and ability to properly occupy, keep, maintain and improve said Leased Premises in accordance with standards established by the City; and

WHEREAS, the City is willing to grant to C3 Air Works such rights and privileges upon the terms and conditions and for the consideration hereinafter stated; and

WHEREAS, the City and C3 Air Works deem it desirable to enter into a written agreement setting forth the respective rights, privileges, obligations, and duties of the parties hereto and defining the rights and privileges granted and the terms, conditions and consideration on which they are granted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Approval. The Aircraft Maintenance Provider Master and all Component Agreements attached hereto are hereby approved, subject non-substantive any changes as to legal form made by the City Attorney.

Section Three. Authorization. Upon the City Attorney's approve, as to legal form, the City Manager is hereby authorized to execute said Agreement and execute such ancillary documents and take such actions as may be necessary to carry out the provisions of this Resolution.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 15th day of December 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary