

BURLESON PARKS ADVISORY BOARD  
February 13, 2024  
MINUTES  
DRAFT

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Sherry Scott  
Matthew Quinn  
Christian Schott  
Ashli Logan  
Shannan Sutter  
Angel Sanchez  
Addison Oscarson  
Tyler Knox

Board Members Absent

Lindsey Cobb

Staff Present

Jen Basham, Director  
Jessica Martinez, Deputy Director of Parks  
Allison Smith, Deputy Director of Recreation

**Guests**

None

1. **Call to Order: 6:00 PM**—Matthew Quinn called the meeting to order at 6:01 PM

2. **Citizen Appearances**

None

3. **General**

A. Consider approval of the minutes from the December 12, 2024, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

Sherry Scott made a motion to approve the item. Shannan Sutter seconded the motion. Motion passed 8-0. Absent Lindsey Cobb.

B. Nominate and elect a chair and vice chairperson (Staff Contact: Jen Basham, Director of Parks and Recreation)

The current Chair, Matthew Quinn, and Vice Chair, Sherry Scott, were interested in remaining in their positions. Tyler Knox made a motion to

approve the item. Shannan Sutter seconded the motion. Motion passed 8-0.  
Absent Lindsey Cobb.

- C. Consider approving meeting date changes for future Park Board meetings (Staff Contact: Jen Basham, Director of Parks and Recreation)

Ashli Logan made a motion to approve the updated meeting schedule, setting Park Board meetings for the third Thursday of each month. Sherry Scott seconded the motion. Motion passed 8-0. Absent Lindsey Cobb.

- D. Consider recommending approval of a contract with Amusement Restoration Companies, LLC, for the complete replacement of the Indoor Pool slide stair tower in the amount of \$218,672.50. (Staff Contact: Allison Smith, Deputy Director of Recreation)

Allison Smith gave a presentation recommending approval of a contract with Amusement Restoration Companies, LLC, for the complete replacement of the Indoor Pool slide stair tower.

Motion made by Shannon Sutter and seconded by Tyler Knox to approve as presented. Motion failed 3-5, Sherry Scott, Matthew Quinn, Christian Schott, Ashli Logan, and Angel Sanchez against. Lindsey Cobb absent.

Motion made by Sherry Scott and seconded by Christian Schott to table item to March 20, 2025. Motion passed 5-3, Shannan Sutter, Addison Oscarson, and Tyler Knox against. Lindsey Cobb absent.

#### **4. Reports and Presentations**

- A. Receive the January 2025 Department Update Presentation (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham, and Jessica Martinez reviewed departmental programs, events and revenues for the month of January 2025. A discussion followed.

- B. December Community Calendar Attached

A paper copy of the programming calendar was given to the board members.

#### **5. Requests and Future Agenda Items and Reports**

None

**6. Adjourn.**

Chairperson, Matthew Quinn adjourned the meeting.  
Time – 6:53 P.M.

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Bailey Campbell, Recording Secretary