

**City Council Regular Meeting**

**DEPARTMENT:** Development Services  
**FROM:** Tony D. McIlwain, Director  
**MEETING:** March 23, 2026

**SUBJECT:**

Consider and take possible action on an ordinance amending Section 10-104, “Contractor Registration Procedures,” of Division 4, “Electrical Licensing and Contractor Registration,” of Article II, “Administration,” of Chapter 10, “Buildings and Building Regulations,” of the Code of Ordinances. (First Reading) (*Staff Contact: Tony D. McIlwain, Development Services Director*)

**STRATEGIC PRIORITY AND GOAL(S):**

Strategic Priority	Strategic Goal
 <p><b>Dynamic &amp; Preferred City</b> Through Managed Growth</p>	<p>2.2 Promote sustainable residential and commercial development through strategic and long-term planning; providing business – friendly environment; continuing efficient development review process; and enhancing partnership with the development community.</p>

**SUMMARY:**

Texas House Bill (HB) 871, which took effect on September 1, 2021, prohibits municipalities from charging a registration fee to state-licensed air conditioning and refrigeration contractors for work performed in the municipality or for providing notice to the municipality that the contractors have obtained a state license. The City has been compliant with state law and this action updates the text within the Code of Ordinances.

This ordinance amends Subsection (b)(3), “Mechanical Contractors,” of Section 10-104, “Contractor Registration Procedures,” of Division 4, “Electrical Licensing and Contractor Registration,” of Article II, “Administration,” of Chapter 10, “Buildings and Building Regulations,” of the Code of Ordinances, to read as follows:

“(3) Mechanical contractors. There are no licensing requirements for air conditioning and refrigeration contractors. To be eligible for registration, a mechanical contractor shall not be simultaneously employed by, or providing services for, any other business entity for the purpose of obtaining permits from the city.”

Additionally, this ordinance amends Subsection (g), "Fees," of Section 10-104, "Contractor Registration Procedures," of Division 4, "Electrical Licensing and Contractor Registration," of Article II, "Administration," of Chapter 10, "Buildings and Building Regulations," of the Code of Ordinances, City of Burleson by adding Subsection (4) to read as follows:

"(g) Fees. There shall be no fee for the registration required by this section. Nothing in this subsection shall be construed as to prohibit the city from collecting any building permit fee."

**RECOMMENDATION:**

Staff recommends approval of the ordinance amendment.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

None

**REFERENCE:**

[Texas Occupations Code Section 1302.304 – Municipal Fees](#)

**FISCAL IMPACT:**

None; staff has not been collecting registration fees.

**STAFF CONTACT:**

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