

**City Council Regular Meeting**

**DEPARTMENT:** Parks and Recreation  
**FROM:** Jen Basham, Director of Parks and Recreation  
**MEETING:** March 23, 2026

**SUBJECT:**

Consider and take possible action on a resolution amending CSO#6017-01-2026 Exhibit B, by adding Hope Fellowship Co-Op to the list of rental waivers. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*

**STRATEGIC PRIORITY AND GOAL(S):**

| Strategic Priority   | Strategic Goal   |
|--|--|
|  <p><b>Great Place to Live</b><br/>Through Expanded<br/>Quality of Life<br/>Amenities</p> | <p>4.3 Provide outstanding cultural, educational and entertainment opportunities</p> |

**SUMMARY:**

On December 12, 2022, City Council approved an amendment to Chapter 70, “*Streets, Sidewalks and Public Places,*” of the Code of Ordinances. One result of the amendment was that public events requesting an in-kind donation of more than \$500 from the City—including, but not limited to, equipment, facilities, or services—require City Council approval.

Hope Fellowship Co-Op is requesting the donation of the Chesapeake and Baker Buildings at Russell Farm for a Fall 2026 homeschool program. Hope Fellowship Co-Op is a Christian homeschool community that provides collaborative learning experiences and opportunities for family connection.

The requested Fall 2026 program consists of a 10-week session held on Fridays from September through November, operating from 8:00 a.m. to 2:00 p.m. The request includes use of the Chesapeake Building at a rate of \$55 per hour (\$330 per day) and the Baker Building at a rate of \$42 per hour (\$252 per day), for a combined total of \$582 per Friday. The total in-kind

value of the facility use for the 10-week program is \$5,820. In accordance with Chapter 70, City Council approval is required prior to granting this in-kind facility donation.

**RECOMMENDATION:**

Staff recommends approval of the resolution as presented.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

**REFERENCE:**

**FISCAL IMPACT:**

**STAFF CONTACT:**

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