

City Council Regular Meeting

DEPARTMENT: Finance

FROM: Kevin Hennessey, Deputy Director of Finance

MEETING: March 23, 2026

SUBJECT:

Consider and take possible action on a minute order ratifying a Community Service Development Corporation (Type B) resolution amending the corporation’s operating budget (Resolution 4B081825AnnualBudget) for Fiscal year 2025-2026 by increasing appropriations in the amount of \$28,000, and by increasing anticipated revenues in the amount of \$28,000. (*Staff Contact: Kevin Hennessey, Deputy Director of Finance*)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 <p>High Performing City Organization Providing Exceptional, People Focused Services</p>	1.4 Be a responsible steward of the city’s financial resources by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning,

SUMMARY:

Amending the City budget for the Fiscal Year 2025-2026 to accommodate for Bartlett soccer fields maintenance related to the BISA maintenance and operations agreement (\$28,000), by increasing anticipated revenues in the amount of \$28,000.

RECOMMENDATION:

Approve the minute order ratifying the 4B Corporation action.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

On August 18, 2025, the 4B Board approved the budget and Capital Improvement Plan.

On September 2, 2025, the City Council held a public hearing and conducted the first reading of the City’s FY 2025-2026 annual budget with the five-year Capital Improvement Plan (CIP).

On September 8, 2025, the City Council approved the second reading of the City’s 2025-2026 annual budget with the five-year Capital Improvement Plan (CIP).

On October 20, 2025, the 4B Board approved an amendment to the annual operating and five-year Capital Improvement Plan (CIP).

On October 20, 2025, the City Council approved a budget amendment.

On December 15, 2025, the 4B Board approved an amendment to the annual operating budget to accommodate encumbrance rollovers from FY 2024-2025.

On December 15, 2025, the City Council approved an amendment to the annual operating budget to accommodate encumbrance rollovers from FY 2024-2025.

On February 16, 2026, the 4B Board approved an amendment to the annual operating budget.

On February 16, 2026, the City Council approved a budget amendment.

REFERENCE:

CSO#5910-09-2025

FISCAL IMPACT:

Fund	Proposed Revenues	Proposed Expenditures
4B Fund	28,000	28,000
Total Impact	28,000	28,000

STAFF CONTACT:

Kevin Hennessey
 Deputy Director of Finance
KHennessey@burlsonTX.com
 817-426-9648