



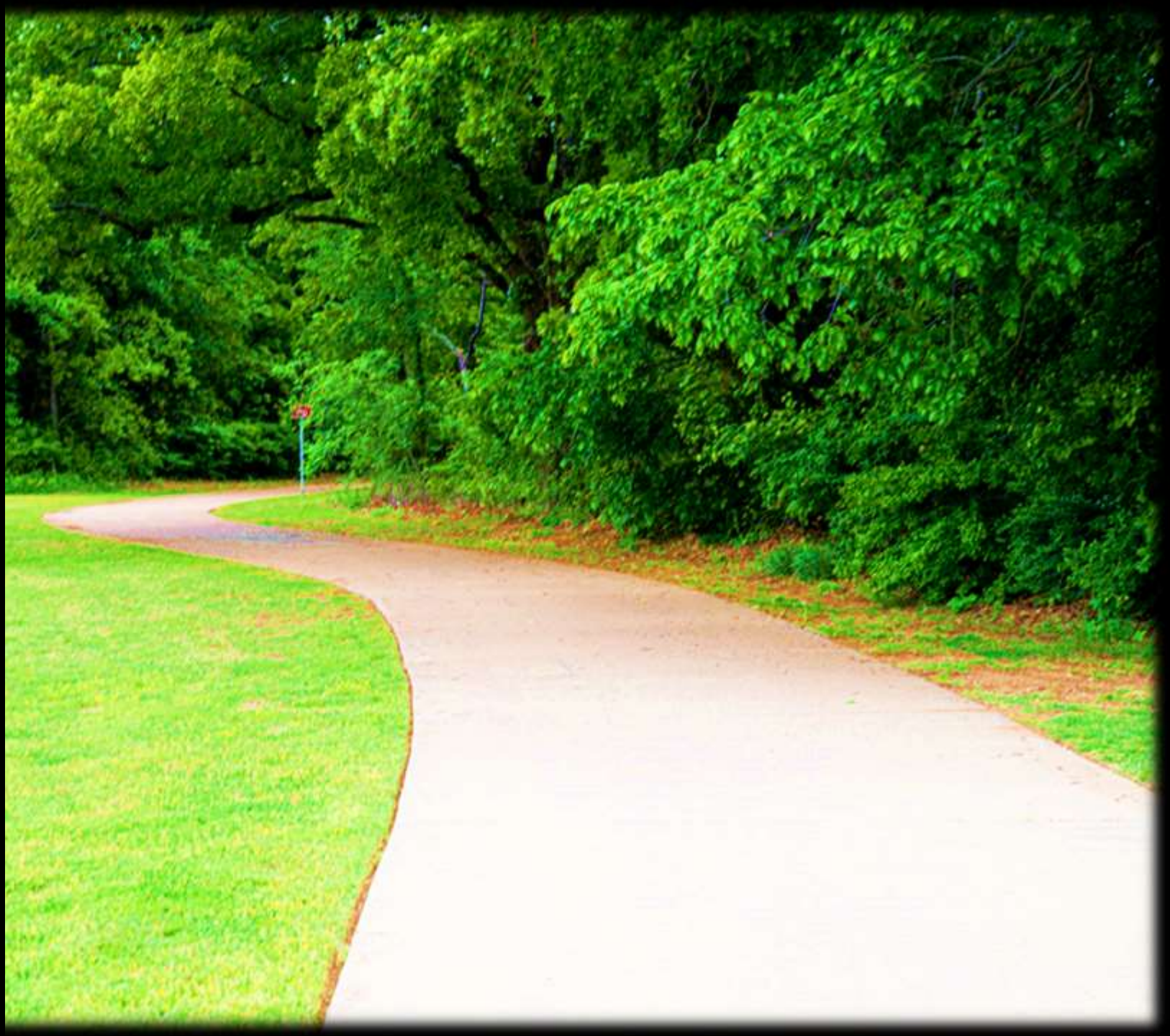
OAK VALLEY SOUTH SCOTT STREET: *TRAILHEAD IMPROVEMENT*

CITY COUNCIL: FEBRUARY 20, 2024

STAFF PRESENTER: JEN BASHAM, PARKS AND RECREATION DIRECTOR

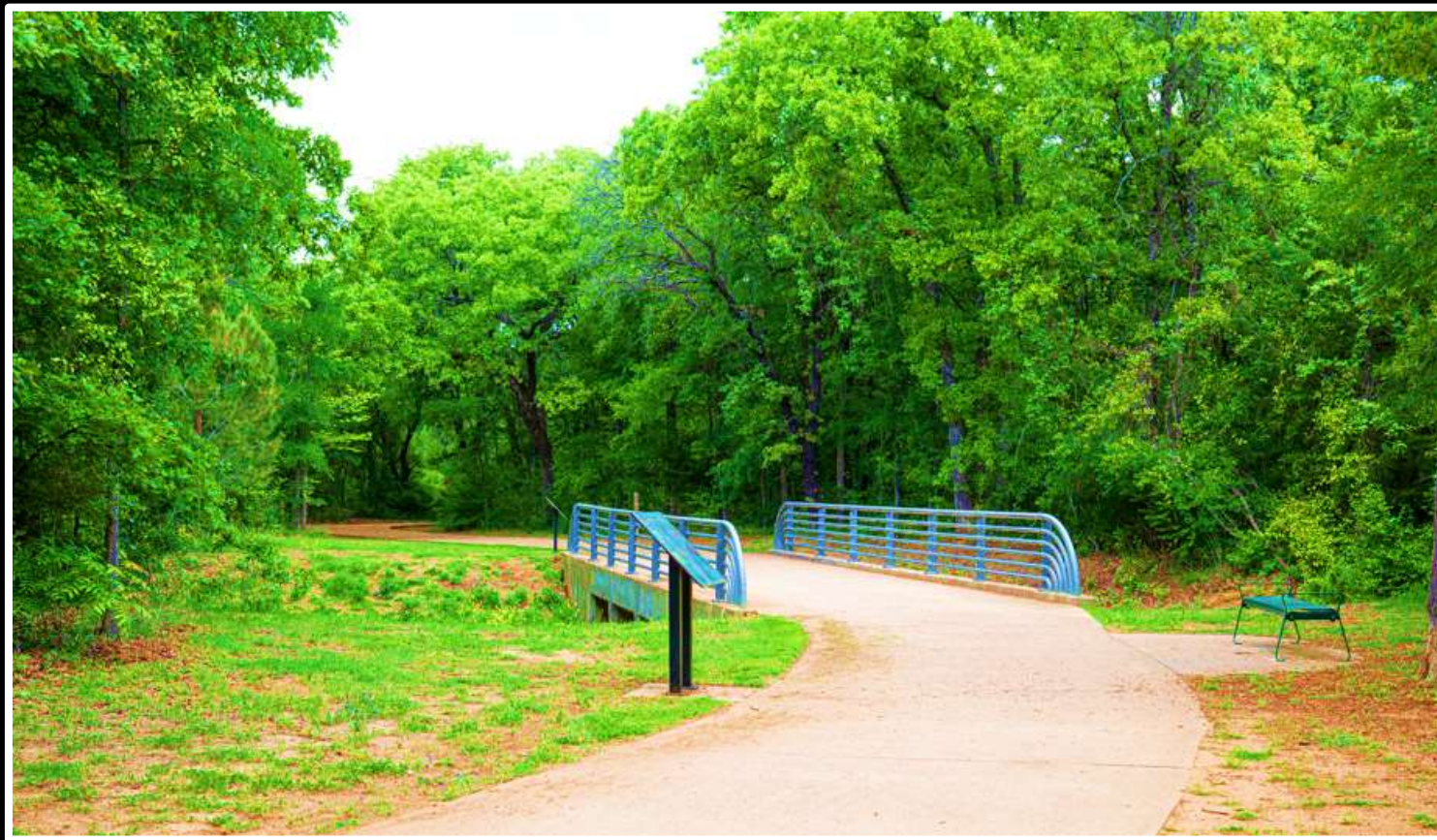
Overview

- 1 Background
- 2 Existing Conditions and Design Information
- 3 Project Process and Timeline
- 4 Options and Staff Recommendation



Background

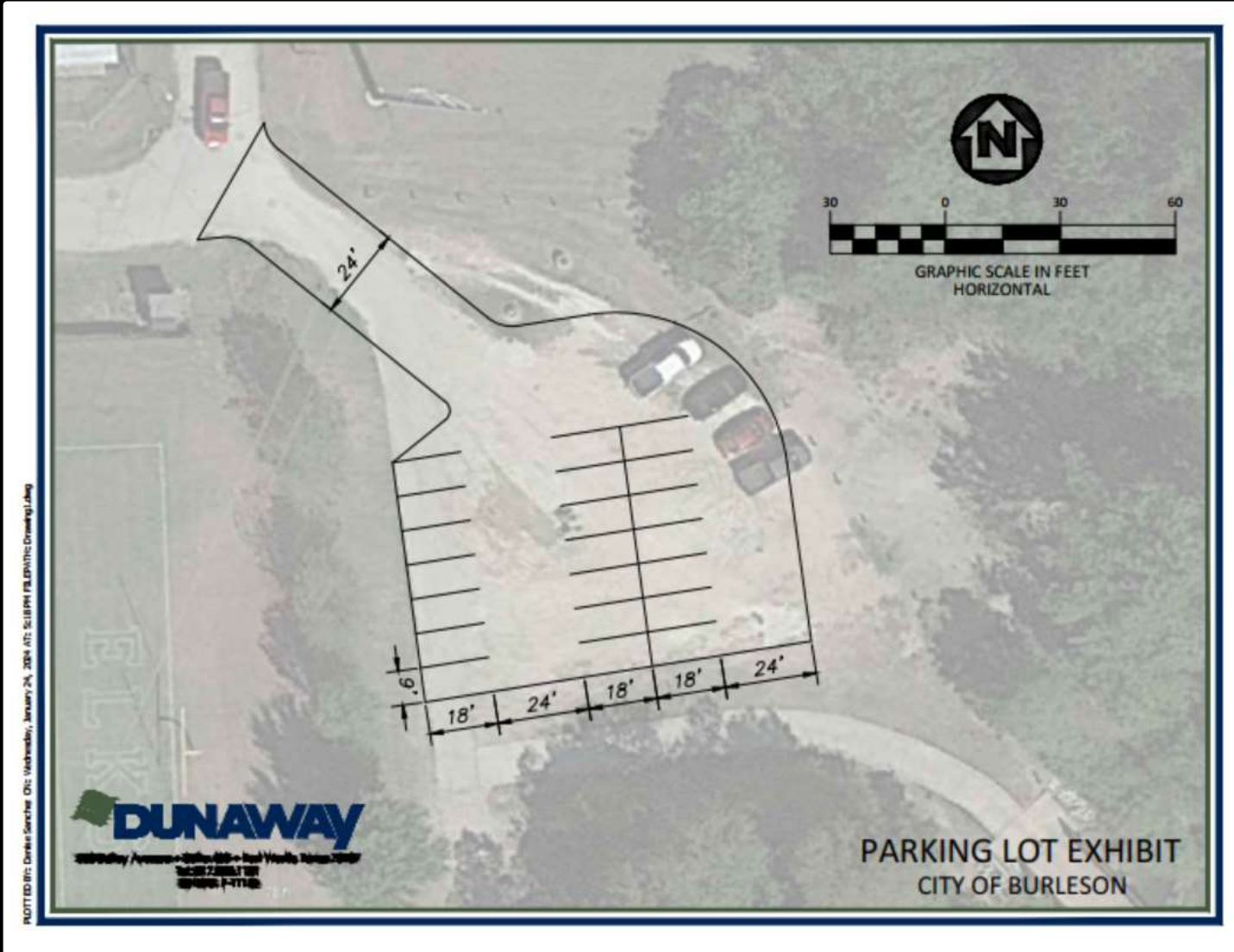
- Trailhead improvements at Oak Valley South Scott Street have been approved as a FY 2024 project in the Parks Capital Improvement Program.
- Improvement considerations include a parking lot addition, lighting, landscaping, and additional amenities such as a bike repair station and water fountain.
- This project has been budgeted at \$540,000.



Existing Conditions:



Step 1: Design



Dunaway engineering firm is prequalified from on our current preferred vendor list and completed the initial project review for the parking lot addition of this project. **Please note:** Public Works has also been advised and supports this project from an engineering standpoint.

- Design contract, once executed will include:
 - Preliminary Surveying
 - Design for parking lot addition (up to 2 concepts)
 - Construction plans and support
 - Project management, administration and coordination support
 - **Contract cost: \$67,400**

Preliminary Design: includes a minimum of 21 parking spaces

Project Process:



- 1 • Enter into a contract for final design and construction documents:

- *with* Dunaway Associates, LLC

- 2 • Design Phase

- Design of parking lot and construction documents produced
- Timeline: 2-months
(March 2024 – April 2024)

- 3 • Bid Phase

- Once final documents are approved by staff, the project will be released to bid. The selected construction bid will be taken to Park Board and Council for approval
- Timeline: 2-months
(May – June 2024)

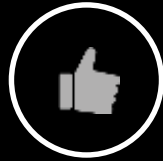
- 4 • Construction

- Timeline: 2-months
(July 2024 – August 2024)

Options



Staff recommendation



Approve the design and construction administration contract with Dunaway Associates, LLC for \$67,400 as presented



Approve the design and construction administration contract with Dunaway Associates, LLC for \$67,400 as presented with *changes*



Deny