

**BURLESON CITY COUNCIL REGULAR MEETING  
DECEMBER 15, 2025  
DRAFT MINUTES**

**ROLL CALL**

**COUNCIL PRESENT:**

Victoria Johnson  
Phil Anderson  
Alexa Boedeker  
Chris Fletcher  
Larry Scott  
Dan McClendon  
Adam Russell

**COUNCIL ABSENT:**

**Staff present**

Tommy Ludwig, City Manager  
Harlan Jefferson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Allen Taylor, City Attorney  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER - Time 5:30 p.m.**

Mayor Fletcher called the meeting to order. **Time: 5:31 p.m.**

Invocation – Anthony Penick, Chaplain, Texas Health Huguley Hospital

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

**2. PUBLIC PRESENTATIONS**

**A. Proclamations**

- **None.**

**B. Presentations**

- **2025 National Procurement Institute's Achievement of Excellence in Procurement Award (*Staff Contact: Andrea Anderson, Purchasing Manager*)**
- **Receive a report to recognize the City of Burleson for earning the Texas Comptroller's Transparency Star Awards, which honor local governments that demonstrate exceptional transparency in specific areas of public finance. (*Presenter: Kelly Hancock, Acting Texas Comptroller*)**  
*-Item was presented after Community Interest Items*

**C. Community Interest Items**

- Thank you for joining us for Santa's Breakfast, the Christmas Parade, city's Tree Lighting and Drone show. Thank you to all the staff for helping with all the events.
- New program offered by the Burleson Police Department, Protecting Our Kids in a Digital World. This program provides practical, eye-opening education for parents and families. Thank you to staff and Chief Cordell.
- Join us, Farmer's Market, in January and February, in the Plaza.
- Join us, City Fest, February 5, 4:30 p.m. at the Brick.
- Thank you to staff for the Veteran's Tribute and thank you to all who have served our country for their dedication and sacrifice.

#### **B. Presentations - MOVED**

- **Receive a report to recognize the City of Burleson for earning the Texas Comptroller's Transparency Star Awards, which honor local governments that demonstrate exceptional transparency in specific areas of public finance. (Presenter: Kelly Hancock, Acting Texas Comptroller)**

### **3. CHANGES TO POSTED AGENDA**

#### **A. Items to be continued or withdrawn**

- None.

#### **B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**

- Add item 7G to consent agenda.
- Remove item 5J.

### **4. CITIZEN APPEARANCES**

- John Hoffman, 901 Merion Drive, came forward to discuss a ban on bitcoin ATM's in the city.

### **5. CONSENT AGENDA**

#### **A. Minutes from the November 3, 2025 regular council meeting and November 17, 2025 special council meeting. (Staff Contact: Monica Solko, Deputy City Secretary)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

#### **B. CSO#5992-12-2025, minute order ratifying the actions on the Burleson 4A Corporation Board on December 15, 2025 regarding a resolution authorizing a lease amendment between the Burleson 4A Economic Development Corporation and FWAVE, LLC, (4A121222FWAVE2ndAmendLease) of approximately 6 acres and 31,650 square feet located at 921 S. Burleson Boulevard, Burleson, Texas. (Staff Contact: Alex Philips, Director of Economic Development)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- C. CSO#5993-12-2025, minute order ratifying a Burleson 4A Economic Development Corporation resolution amending the corporation's operating budget (Resolution 4A081825AnnualBudget) for Fiscal Year 2025-2026 for the purpose of increasing appropriations to accommodate the rolling forward of encumbrances from the prior year in the amount of \$15,632. (Staff Contact: Kevin Hennessey, Interim Director of Finance)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- D. CSO#5994-12-2025, minute order ratifying a Burleson Community Service Development Corporation resolution amending the corporation's operating budget (Resolution 4B081825AnnualBudget) for Fiscal Year 2025-2026 for the purpose of increasing appropriations to accommodate the rolling forward of encumbrances from the prior year and various operating items in the amount of \$289,114. (Staff Contact: Kevin Hennessey, Interim Director of Finance)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- E. CSO#5995-12-2025, resolution adopting prevailing wage rates under Texas Government Code Chapter 2258 for public works construction contracts. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- F. CSO#5996-12-2025, resolution approving the submission of the grant application for the Bullet-Resistant Components for Law Enforcement Vehicles Project to the Office of the Governor. (Staff Contact: Billy Cordell, Chief of Police)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- G. CSO#5997-12-2025, minute order authorizing an expenditure of \$124,445.16 on a contract renewal with United Healthcare (UHC) (CSO #5321-12-2023) for third party administration of the medical and dental plans and the fully-insured**

**vision plan for 2026. (Staff Contact: Wanda Bullard, Deputy Director of Human Resources).**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- H. CSO#5998-12-2025, minute order authorizing an expenditure of \$383,589.62 on a contract renewal with Symetra (CSO #5320-12-2023) for life and disability insurance for benefit Plan Year 2026. (Staff Contact: Wanda Bullard, Deputy Director of Human Resources).**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- I. CSO#5999-12-2025, amendment to a professional services agreement with GFT Infrastructure, Inc. for additional consulting and design services for the Quiet Zone Improvements at CR 714/Dobson Street and UPRR crossing in the amount of \$65,688.00 for a revised total contract amount of \$102,657.00 (Project 167361). (Staff Contact: Randy Morrison, PE, Director of Capital Engineering)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- ~~J. CSO#6000-12-2025, minute order for the spending authorization for employee costs for Sports Facility Management (CSO#5948-10-2025) in the amount of \$522,390. (Staff Contact: Jen Basham, Director of Parks and Recreation) - REMOVED~~**

Item 5J was removed from the agenda.

- K. CSO#6001-12-2025, purchase of maintenance equipment from Professional Turf Products in the amount of \$263,554.69 through the BuyBoard Cooperative Purchasing Program, Contract #706-23, for use by the third-party management operator of the Chisenhall Sports Complex, SFC. (Staff Contact: Jen Basham, Parks and Recreation Director)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- L. Ordinance amending Chapter 58 Parks & Recreation, Section 58-4 of the code of ordinances permitting the sale of alcohol at Chisenhall Sports Complex. (First Reading) (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- M. CSO#6002-12-2025, contract with Stryker for the purchase of the equipment to supports two Pierce Custom Velocity PUC engines and two Horton 603 Type I Ambulances. (Staff Contact: Casey Davis, Fire Chief)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- N. CSO#6003-12-2025, contract with ZOLL Medical Corporation for the purchase of the equipment to supports two Pierce Custom Velocity PUC engines and two Horton 603 Type I Ambulances. (Staff Contact: Casey Davis, Fire Chief)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- O. CSO#6004-12-2025, contract with Metro Fire Apparatus Specialist, Inc. for the purchase of the equipment to supports two Pierce Custom Velocity PUC engines and two Horton 603 Type I Ambulances. (Staff Contact: Casey Davis, Fire Chief)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

## **7. GENERAL – ADDED TO CONSENT AGENDA**

- G. CSO#6001-12-2025, contract in the form of a renewal insurance application/insurance policy with Stealth Partner Group, managing general underwriter, and Berkshire Hathaway Specialty Insurance for stop-loss insurance for Plan Year 2026 in the amount of \$1,033,320.00. (Staff Contact: Wanda Bullard, Deputy Director of Human Resources)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

## **8. REPORTS AND PRESENTATIONS - MOVED**

- C. Receive a report, hold a discussion, and provide staff direction regarding public engagement for the potential implementation of a stormwater utility and fee. (Staff Contact: Errick Thompson, Director of Public Works)**

Erick Thompson, Director of Public Works, presented an update on the proposed Stormwater Utility initiative, including background on Burleson's drainage system, growth-related impacts, regulatory requirements, and identified capital needs totaling approximately \$146 million. Staff reviewed the impervious-area-based fee structure, including a three-tier residential rate and non-residential billing methodology, which is projected to generate approximately \$3.7–\$4.0 million annually for dedicated stormwater maintenance and capital improvements. Staff also summarized recent community outreach and engagement efforts, including town hall meetings, targeted stakeholder meetings, and an online drainage survey.

The following representatives from religious institutions spoke in opposition to the proposed fee structure as currently presented.

- Pastor Chris Wigley, First Baptist Church, Burleson.
- Pastor Andrew Wolfenbarger, Joshua Baptist Church, Burleson.
- Reverend Kyland Dobbins, First United Methodist Church, Burleson,
- Pastor Doug Riggs, Open Door Church, Burleson.
- Pastor Bob Parker, The Boulevard Baptist Church, Burleson.
- Paul Keys, Pathway Church, Burleson.

Speakers expressed appreciation for staff transparency and collaboration, while raising concerns about the financial impact on churches and faith-based nonprofits. Requests included consideration of statutory exemptions, fee caps, credits for onsite drainage improvements, phased implementation, or a formal appeals process. Speakers highlighted the significant community services provided by churches, including food assistance, counseling, emergency response support, and partnerships with city departments.

- Bill Janusch, 117 NE Cliton Street, came forward emphasized the importance of addressing stormwater infrastructure needs and public safety risks associated with flooding and erosion

Council members acknowledged the need for a dedicated funding source for stormwater infrastructure and recognized that current funding levels are insufficient to address ongoing and future drainage needs. Council discussed concerns related to the proposed tiered fee structure, equity impacts on residents, businesses, and religious institutions, and the statutory discretion available for exemptions or adjustments. Several Council members expressed interest in revisiting the fee structure, evaluating exemptions or reductions for faith-based organizations, and further refining the proposal following additional discussion and public input.

Council directed staff to pause implementation of the Stormwater Utility, defer the previously anticipated January public hearing, and bring the item forward for further discussion at the upcoming Council retreat. Staff confirmed that no additional implementation steps or public hearing notices would be initiated until further direction is provided by Council.

## **6. DEVELOPMENT APPLICATIONS**

- A. CSO#6005-12-2025, ordinance for a zoning change request from “SF7” Single-family dwelling district-7 to “GR” General Retail for future development located at 212 S Warren (Case 25-239). (First and Final Reading) (Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval 8-0)**

Emilio Sanchez, Deputy Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 7:13 p.m.**

Janis Pollock, 1241 W. Green Oaks, Arlington, came forward to ask what types of commercials would be allowed with the zoning change.

Mayor Fletcher closed the public hearing. **Time: 7:18 p.m.**

Motion made by Adam Russell and seconded by Victoria Johnson to approve.

Motion passed 7-0.

- B. CSO#6006-12-2025, ordinance for a zoning change request from “A” Agricultural to “GR” General Retail for future development located at 2220 W FM 917 (Case 25-285). (First and Final Reading) (Staff Contact: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended approval 8-0)**

Emilio Sanchez, Deputy Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 7:22 p.m.**

No speakers.

Mayor Fletcher closed the public hearing. **Time: 7:23 p.m.**

Motion made by Larry Scott and seconded by Alexa Boedeker to approve.

Motion passed 7-0.

## **10. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

- Receive a report and hold a discussion regarding the terms of payment and prepayment on 2012 Burleson, Texas, Water Utility Revenue Bonds

- Receive a report and hold a discussion regarding the regulation of virtual currency and Texas law, including Chapters 1, 152, and 160 of the Texas Finance Code
- Receive a report and hold a discussion regarding IA investigations 2025-058, 2025-065, and 2025-090
- Receive a report and hold a discussion regarding Case 25-90522, *Razzoo's, Inc., et al.*, in the U.S. Bankruptcy Court for the Southern District of Texas
- Receive a report and hold a discussion regarding the City's right-of-way use agreements and Part VI of Chapter 70 of the City of Burleson Code of Ordinances
- Receive a report and hold a discussion regarding Chapter 351 of the Texas Tax Code and City's hotel occupancy tax

**B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**

- Receive a report and hold a discussion on real property commonly known as 921 S Burleson Blvd in Burleson, Johnson County, Texas

**C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**

- Project Act

Motion was made by Victoria Johnson and seconded by Alexa Boedeker to convene into executive session. **Time: 7:23 p.m.**

Motion passed 7-0.

Motion was made by Adam Russell and seconded by Dan McClendon to reconvene into open session. **Time: 7:42 p.m.**

Motion passed 7-0.

## **7. GENERAL**

**A. CSO#6007-12-2025, resolution nominating candidates to fill a vacancy on the Board of Directors for the Central Appraisal District of Johnson County. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)**

Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services, presented items 7A and 7B as one presentation to the city council.

Motion made by Larry Scott and seconded by Adam Russell to nominate Ignacio Hernaiz.

Motion passed 7-0.

**B. CSO#6008-12-2025, resolution nominating candidates to fill a vacancy on the Board of Directors for the Tarrant Appraisal District. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)**

Motion made by Alexa Boedeker and seconded by Larry Scott to nominate Sayeda Syed.

Motion passed 7-0.

- C. CSO#6009-12-2025, construction contract with CLW Water Group, LLC for construction services on the Industrial Blvd. Pump Station Expansion (RFCSP 2025-003) in the amount of \$22,458,400, with a project contingency of \$1,684,380, for a total amount of \$24,142,780 (WA2301). (Staff Contact: Randy Morrison, PE, Director of Capital Engineering)**

Randy Morrison, Director of Capital Engineering, presented items 7C, 7D and 7E as one presentation to the city council.

Motion made by Dan McClendon and seconded by Larry Scott to approve.

Motion passed 7-0.

- D. CSO#6010-12-2025, professional services agreement with UES Professional Solutions 44, LLC for providing construction materials testing and related quality control services for the Industrial Blvd. Pump Station Expansion project in the amount of \$110,790.00 (WA2301). (Staff Contact: Randy Morrison, PE, Director of Capital Engineering)**

Motion made by Dan McClendon and seconded by Alexa Boedeker to approve.

Motion passed 7-0.

- E. CSO#6011-12-2025, resolution amending the five-year Capital Improvement Plan (CIP) for Fiscal Year 2026-2030. (Staff Contact: Randy Morrison, P.E., Director of Capital Engineering)**

Motion made by Victoria Johnson and seconded by Phil Anderson to approve.

Motion passed 7-0.

- F. CSO#6012-12-2025, construction contract with J&L Construction, LLC for construction services on the Intersection Improvements for SW Alsbury Boulevard & NW John Jones Drive (ITB 2025-017) in the amount of \$1,632,420.17, with a project contingency of \$163,242.00, for a total amount of \$1,795,662.17 (Project 197409). (Staff Contact: Randy Morrison, PE, Director of Capital Engineering)**

No action was taken. Staff directed to bring back to the first meeting in January.

- G. CSO#6013-12-2025, contract in the form of a renewal insurance application/insurance policy with Stealth Partner Group, managing general underwriter, and Berkshire Hathaway Specialty Insurance for stop-loss insurance for Plan Year 2026 in the amount of \$1,033,320.00. (Staff Contact: Wanda Bullard, Deputy Director of Human Resources)- MOVED**

Item 7G was added to the consent agenda.

- H. CSO#6014-12-2025, ordinance amending the City operating budget (CSO#5910-09-2025) for Fiscal Year 2025-2026 by increasing appropriations to various funds by \$2,806,782 to accommodate the rolling forward of encumbrances from the prior year and various operating items; and time is of the essence. (First and Final Reading) (Staff Contact: Kevin Hennessey, Interim Director of Finance)**

Kevin Hennessey, Deputy Director of Finance, presented an ordinance to the city council.

Motion made by Adam Russell and seconded by Dan McClendon to approve.

Motion passed 7-0.

- I. CSO#6015-12-2025, ordinance amending the City operating budget (CSO#5560-09-2024) for Fiscal Year 2024-2025 by increasing appropriations to various funds in the amount of \$1,079,074 to reconcile operating and capital needs; and finding time is of the essence. (First and Final Reading) (Staff Contact: Kevin Hennessey, Interim Director of Finance)**

Kevin Hennessey, Deputy Director of Finance, presented an ordinance to the city council.

Motion made by Larry Scott and seconded by Adam Russell to approve.

Motion passed 7-0.

## **8. REPORTS AND PRESENTATIONS**

- A. Receive a report, hold a discussion, and provide staff direction on the May 2026 General Election electing Mayor, Place 2, Place 4, and Place 6. (Staff Contact: Amanda Campos, City Secretary)**

Amanda Campos, City Secretary, discussed preparations for the May 2026 General Election, which will include the election of the Mayor and City Council Places 2, 4, and 6.

- Johnson County requested the use of the City Council Workroom for Early Voting during the Primary Election, and Council agreed.
- Council also requested the use of the Johnson County Subcourthouse for Early Voting and Election Day polling for the General Election.
- The City will conduct a joint election with Burleson ISD for BISD Place 3 and Place 4, sharing election resources, workers, equipment, and voting hours, with costs split evenly while maintaining separate ballots.
- The reappointment of Election Judges Hilda Robinson and Joan Coubarous was supported, and continued use of Hart InterCivic voting equipment was confirmed.

- Legislative updates were reviewed, including changes to business day calculations for school districts, recalculation of ballot quantities, increased felony penalties for election-related offenses, curbside voting distance requirements, anticipated continuous voting days, updated reporting procedures combining Early Voting and Election Day results, Central Counting Station requirements, and the use of a Signature Verification Committee for pre-verification of ballot signatures.
- The election order is scheduled for consideration at the January 5 Council meeting.

*Larry Scott left the dais as 9:01 p.m. and returned at 9:03 p.m.*

**B. Receive a report, hold a discussion, and provide staff direction regarding the Computer Aided Dispatch (CAD) implementation for Burleson Public Safety. (Staff Contact: James Grommersch, Chief Technology Officer)**

James Grommersch, Chief Technology Officer, gave city council an update on the Computer Aided Dispatch (CAD) implementation. The City initially planned to transition to CentralSquare's cloud-hosted OSSI environment to enhance redundancy, resiliency, and high availability for first-responder applications, with the implementation scoped for two months. However, after five months of work, extensive technical reviews, and five stress tests, the Cloud instance was still not ready for Burleson to transition. Given the urgent need to move off legacy hardware, which had reached end-of-life and was generating errors, BTX-IT decided to rehost the OSSI instance on newer on-premises hardware originally purchased for CAD Enterprise. The transition began on December 2, 2025, to ensure continuity of operations and minimize the risk of instability or service interruptions for first responders, with completion anticipated on December 5, 2025. The OSSI software remains a viable solution for the City, and once the new hardware approaches end-of-life, the City will revisit a cloud migration, allowing CentralSquare additional time to mature and stabilize their cloud offering before adoption.

**C. Receive a report, hold a discussion, and provide staff direction regarding public engagement for the potential implementation of a stormwater utility and fee. (Staff Contact: Errick Thompson, Director of Public Works)**

Item 8C was discussed above prior to 6 Development Applications.

**9. CITY COUNCIL REQUEST FOR FUTURE AGENDA ITEMS AND REPORTS**

- None.

**10. RECESS INTO EXECUTIVE SESSION**

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- Receive a report and hold a discussion regarding the terms of payment and prepayment on 2012 Burleson, Texas, Water Utility Revenue Bonds
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- Receive a report and hold a discussion regarding IA investigations 2025-058, 2025-065, and 2025-090
- Receive a report and hold a discussion regarding Case 25-90522, *Razzoo's, Inc., et al.*, in the U.S. Bankruptcy Court for the Southern District of Texas
- Receive a report and hold a discussion regarding the City's right-of-way use agreements and Part VI of Chapter 70 of the City of Burleson Code of Ordinances
- Receive a report and hold a discussion regarding Chapter 351 of the Texas Tax Code and City's hotel occupancy tax

**B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**

- Receive a report and hold a discussion on real property commonly known as 921 S Burleson Blvd in Burleson, Johnson County, Texas

**C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**

- Project Act

Motion was made by Victoria Johnson and seconded by Adam Russell to convene into executive session. **Time: 9:07 p.m.**

Motion passed 7-0.

Motion was made by Dan McClendon and seconded by Adam Russell to reconvene into open session. **Time: 10:53 p.m.**

Motion passed 7-0.

**11. ADJOURN**

Motion made by Adam Russell and seconded by Dan McClendon to adjourn.

Mayor Chris Fletcher adjourned the meeting.

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**Time: 10:53 p.m.**

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Monica Solko  
Deputy City Secretary