
DEPARTMENT MEMO

DEPARTMENT: Public Works
FROM: Eric Oscarson
MEETING: August 1, 2022

SUBJECT:

Consider approval of an amendment to an existing professional services agreement with Braun Intertec for third party inspections of Fire Station #16 and the EOC (Emergency Operations Center) in the amount of \$12,372.91. (*Staff Contact: Eric Oscarson, Public Works Director*)

SUMMARY:

Braun Intertec was contracted for third party masonry, structural steel and fire stopping inspections for the construction of Fire Station No. 16. The original proposal for inspection services was for \$24,564.00 based on estimated levels of activity. During construction it was determined that the original scope assumptions were inadequate and an amendment in the amount of \$15,485.00 was issued for a contract total of \$40,049.00.

When construction was complete and staff began the process of closing existing contracts, Braun Intertec submitted two invoices for all work performed during construction. These invoices together with previously paid invoices totaled \$12,376.91 more than the estimated contract total of \$40,049.00.

The total amendment amount of \$12,376.91 increases the total contract amount to \$52,425.91 necessitating council approval of this amendment.

OPTIONS:

1. Approve the contract amendment with Braun Intertec in the amount of \$12,376.91.
2. Deny the contract amendment with Braun Intertec in the amount of \$12,376.91.

RECOMMENDATION:

Approve the contract amendment with Braun Intertec in the amount of \$12,376.91.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

FISCAL IMPACT:

Budgeted Y/N: Y
Fund Name: Non-Bond Capital Project Public Safety
Full Account #s: 352-7384-429.71-01
Amount: \$12,376.91
Project (if applicable): 177384
Financial Considerations:

STAFF CONTACT:

Name: Eric Oscarson
Department: Public Works
Email: eoscarson@burlesontx.com
Phone: 817-426-9837