



Delinquent Property Tax Collection Services

FINANCE COMMITTEE

DECEMBER 17, 2025

Current Service

The City of Burleson has contracted with Perdue Brandon Fielder Collins & Mott, LLP for delinquent property tax collection services since 1989.

The contracted service includes:

- Handles full delinquent tax collection, including notices, lawsuits, foreclosure actions, and bankruptcy claims.
- Manages all legal steps from initial notice through judgment and property sale, including assisting with Sheriff's sales.
- Maintains updated ownership, address, hardship, lawsuit, and judgment records.
- Provides legal research, opinions, and regular progress reports to support the City's collection efforts.

There is no cost to the City for delinquent tax collection services. The attorney's fee is added as a penalty to the delinquent taxpayer's account and paid to the Johnson County Tax Office, which then remits the attorney-fee portion to the firm. The firm does not bill or receive payment directly from the City.

Request for Qualifications (RFQ)

RFQ 2025-002 Delinquent Tax Collection Services was posted to the City's Bonfire e-Procurement portal on August 17, 2025 and closed September 11, 2025.

Firms were required to submit a complete Statement of Qualifications (SOQ) that included resumes of key attorneys, firm qualifications, collection performance history, and governmental references.

The evaluation criteria included:

- Qualifications & Experience (40 points)
- Collection Records (35 points)
- Clarity of SOQ (15 points)
- References (10 points)

The evaluation team responsible for reviewing each submission and scoring based on the criteria was made up of a representative from the City Manager's Office, Finance Department, and Legal Department.

RFQ Scoring

- Two highly qualified firms submitted Statements of Qualifications.
- Both firms earned 96.7/100 points with variations in each category.
- Each firm provides comprehensive delinquent tax collection services consistent with the RFQ scope.
- Both have extensive Texas municipal experience and strong references.
- Given the minimal scoring difference, staff seeks direction on vendor selection.

Supplier	Total	Qualifications and Experience	Collection Records	Clarity of the SOQ	References
	/ 100 pts	/ 40 pts	/ 35 pts	/ 15 pts	/ 10 pts
Linebarger Goggan Blair & Sampso...	96.67 pts	39.67 pts	32.67 pts	15 pts	9.33 pts
Perdue Brandon Fielder Collins Mot...	96.67 pts	40 pts	33.33 pts	13.67 pts	9.67 pts

Recommendation

Staff requests this committee provide a recommendation for Council consideration regarding the selection of a firm to provide delinquent property tax collection services.

Questions or Comments