

BURLESON PARKS AND RECREATION BOARD
JUNE 18, 2026
MINUTES
DRAFT

ROLL CALL

BOARD MEMBERS PRESENT

Matt Quinn, Chair
Tyler Knox, Vice Chair
Addison Oscarson
Miguel Angel Sanchez
Christian Schott
Sherry Scott
Ashli Logan

BOARD MEMBERS ABSENT

Shannan Sutter

Staff Present

Jen Basham, Director of Parks and Recreation
Jessica Martinez, Deputy Director of Parks
Allison Smith, Deputy Director of Recreation
Sarah Heath, Senior Administrative Specialist/Recording Secretary

Guests

None.

1. **CALL TO ORDER** - Time 7:00 p.m.

Matt Quinn, Chair, called the meeting to order. **Time: 7:00 p.m.**

2. **CITIZEN APPEARANCES**

None.

3. **GENERAL**

A. Consider and take possible action on the minutes from the April 16, 2026 meeting. (Staff Contact: Sarah Heath, Senior Administrative Specialist)

Motion made by Sherry Scott and seconded by Ashli Logan to approve the minutes as amended, reflecting the clarification of support from the Board for Item 4B, a proposed new bike trail feature to be funded and constructed by Fort Worth Mountain Bikers Association (FWMBA) at Chisenhall Hike and Bike Trail.

Motion passed 7-0, with Shannan Sutter absent.

B. Consider and take possible action on the minutes from the May 14, 2026 meeting. (Staff Contact: Sarah Heath, Senior Administrative Specialist)

Motion made by Ashli Logan and seconded by Christian Schott to approve the minutes as presented.

Motion passed 7-0, with Shannan Sutter absent.

4. REPORTS AND PRESENTATIONS

A. Receive a report and provide feedback regarding naturalized areas throughout the City of Burleson. (Staff Contact: Jessica Martinez, Deputy Director of Parks)

Jessica Martinez presented a report on the Naturalized Areas Program. The presentation included:

- Key benefits of naturalized areas
- Site selection for two phases
- A review of completed park and median No Mow Zones for Phase 1
- A review of upcoming park and median No Mow Zones for Phase 2
- Community outreach examples
- A highlight of the ecosystem service values of the Renfro median
- A summary of savings and impact by phase
- A timeline of next steps

Board discussion included future seeding mix selection based on the success of the seed mix used along Renfro Street, potential grants to fund educational signage, and positive community feedback. Board discussion reflected support for how the naturalized areas look.

The Board requested that staff explore if No Mow Zones could potentially be included into the program in targeted areas at the Hidden Creek Golf Course and behind the Bark Park, acknowledging consideration for site fit, location fit such as around the tees, staffing, data analysis regarding the impact of similar programs in other cities, and water runoff.

B. Receive the monthly departmental updates. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Allison Smith, Jen Basham, and Jessica Martinez presented the monthly Departmental Update to the Board. The presentation included:

- Attendance at recent special events and upcoming special events
- Attendance at May programs and athletics and upcoming July programs and athletics
- Attendance at May activities at Russell Farm Art Center and upcoming July activities at Russell Farm Art Center

- An update to the Russell Farm Art Center Master Plan process, including the current online survey
- An update to social media engagement in May
- Volunteer opportunities: Red, White & BTX Post-Event Clean Up, Watermelon & Foam Party Day
- A comparison of BRiCk attendance and program participation in May across fiscal years
- An update to the progress on the BRiCk “We Want You Back” promotion in June
- A comparison of Hidden Creek Golf Course metrics for May and year-to-date as compared to previous years
- An update to capital projects: Shannon Creek, Warren Park Master Plan, Green Ribbon, and Legacy Park
- An update to Parks operations: Oak Valley Trail striping, Trash Bash recap, new grant awarded, staff highlight, Hike and Bike Trail signage, services renewal, winter project pre-planning, park metrics
- May metrics, past events, and upcoming events at Chisenhall Sports Complex
- An update on the Commission for Accreditation of Park and Recreation Agencies (CAPRA) accreditation process

Staff invited the Board to attend the newly scheduled Hidden Creek Golf Course Master Plan town hall event on Tuesday, July 7, 2026 at 6:00 p.m.

Staff invited the Board to attend the Warren Park Master Plan community input event on Saturday, June 27, 2026 at 9:00 a.m.

Staff will provide the Board with an update on the bidding process for the development of Burleson Legacy Park and the demolition bid for the closed Hidden Creek Softball Complex after upcoming City Council consideration. Staff clarified that the Hidden Creek Softball Complex may be used for parking for the upcoming Red, White & BTX event on July 4, 2026.

The Board recommended the consideration of the future fishing dock at Burleson Legacy Park planned to be a part of Phase 3 to be an inclusive design for individuals with disabilities and special needs.

Board discussion reflected support for the second phase of power washing of the concrete trail at Oak Valley Trail.

Staff will provide a future update to the Commission for Accreditation of Park and Recreation Agencies (CAPRA) accreditation process. Staff clarified the benefits of achieving and maintaining accreditation. The Board expressed support for the application for accreditation of the department.

C. Review the July 2026 Parks and Recreation calendar. (Staff Contact: Jen Basham, Director of Parks and Recreation)

The Board reviewed the July 2026 Parks and Recreation calendar. A paper copy of the programming calendar was given to the Board. Staff updated the Board on the initial success for the new adult soccer league.

The Board confirmed no Board meeting will be held in July.

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

None.

6. **ADJOURN**

Motion made by Sherry Scott and seconded by Tyler Knox to adjourn the meeting.

With no further business, Matt Quinn, Chair, adjourned the meeting. **Time: 7:55 p.m.**

Sarah Heath
Recording Secretary