**BURLESON 4A ECONOMIC DEVELOPMENT CORPORATION**
**OCTOBER 20, 2025**
DRAFT MINUTES

**BOARD MEMBERS PRESENT:**
Larry Scott, Place 1
Phil Anderson, Place 2
Dan McClendon, President, Place 3
Alexa Boedeker, Place 4
Adam Russell, Vice-President, Place 5

**BOARD MEMBERS ABSENT:**

**Staff present:**
Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER – 4:15 P.M.**

President Dan McClendon called the meeting to order. **Time: 4:19 P.M.**

**2. CITIZEN APPEARANCE**

- No speakers.

**3. GENERAL**

**A. Minutes from the August 18, 2025 Economic Development Corporation (Type A) meeting. *(Staff Contact: Monica Solko, Deputy City Secretary)***

Motion by Alexa Boedeker and seconded by Larry Scott to approve.

Motion passed 5-0.

**B. 4A102025BurlesonChamber, one-year services contract with the Burleson Area Chamber of Commerce in the amount of $40,000. *(Staff Contact: Alex Philips, Economic Development Director)***

Alex Philips, Economic Development Director, presented a contract to the board.

Motion by Adam Russell and seconded by Larry Scott to approve.

Motion passed 5-0.

C. **4A102025SYBConstruction, resolution approving the contract with SYB Construction Co., Inc. for construction services on the Hooper Business Park Drainage and Paving Improvements (ITB 2025-16) in the amount of $3,437,863.37 with a project contingency of $343,786.34 for a total amount of $3,781,649.71. (Project DV2201)*(Staff Contact: Michelle McCullough, P.E., CFM, Deputy Director/City Engineer)***

   Michelle McCullough, Deputy Director/City Engineer, presented a resolution to the board.

   Motion by Larry Scott and seconded by Alexa Boedeker to approve.

   Motion passed 5-0.

D. **4A102025AmendBudget, amendment to Resolution 4A081825AnnualBudget by amending the 5-year Capital Improvement Plan of the 4A Economic Development Corporation for Fiscal Year 2026-2030. The amendment proposes an increase to the total plan budget in the amount of $6,000,000. *(Staff Contact: Randy Morrison, P.E., Director of Capital Engineering)***

   Randy Morrison, Director of Capital Engineering, presented a resolution to the board.

   Motion by Adam Russell and seconded by Alexa Boedeker to approve.

   Motion passed 5-0.

E. **4A102025IntentReimburse, resolution declaring the intention to reimburse an amount not to exceed $6,750,000 for certain capital expenditures with proceeds from debt; and placing time restrictions on the issuance of tax-exempt obligations. *(Staff Contact: Kevin Hennessey, Interim Director of Finance)***

   Kevin Hennessey, Interim Director of Finance, presented a resolution to the board.

   Motion by Alexa Boedeker and seconded by Larry Scott to approve.

   Motion passed 5-0.

## 4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

## 5. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the Economic Development Corporation may convene in Executive Session in the City Council

Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- **Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

No executive session.

## 6. ADJOURNMENT

There being no further discussion President Dan McClendon adjourned the meeting.

**Time: 4:37 P.M.**

Monica Solko
Deputy City Secretary