

ZONING BOARD OF ADJUSTMENT

February 23, 2023

DRAFT MINUTES

Members Present

Sarah Brown, Place 1
Larry Scott, Place 2
Dan Milam, Place 3, Chair
Sue Spear, Place 4

Members Absent

James Chandler, Place 5
Vacant, Alternate 1
Charles Chavers, Alternate 2
Vacant, Alternate 3

Justin Cannon, Alternate 4

Staff

Tony McIlwain, Director of Development Services
Emilio Sanchez, Assistant Director of Development Services
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 6:00 PM

Chair Dan Milam called the meeting to order. **Time: 6:05 PM**

2. CITIZEN APPEARANCE

- None.

3. CONSENT AGENDA

- A. Consider approval of the minutes from the July 2, 2019 and December 6, 2022 Zoning Board of Adjustment meetings.**

Motion made by Sue Spear seconded by Sarah Brown to approve

Motion passes 5-0 with James Chandler and Charles Chavers absent.

4. ZBA REPORTS AND DISCUSSION ITEMS

- A. Receive a report and hold a discussion on the roles, rules, and jurisdiction of the Zoning Board of Adjustment. (*Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager*).**

Matt Ribitzki, Deputy City Attorney, reported on the member roles, rules and jurisdiction of the Zoning Board of Adjustment to the board.

5. ZBA REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- **Set the next meeting date, possible the week of March 13-17.**

A meeting is no longer needed.

6. ADJOURN

There being no further business Chair Dan Milam adjourned the meeting.

Time: 7:01 p.m.

Monica Solko
Deputy City Secretary