THE CITY OF BURLESON TEXAS

Department Memo

City Council Regular Meeting

DEPARTMENT: **Public Works**

FROM: **Harlan Jefferson, Deputy City Manager**

MEETING: **November 9, 2026**

SUBJECT:

Consider and take possible action on a Cooperative Purchasing Agreement with Rush Truck Centers through The BuyBoard Purchasing Cooperative (Contract #724-23) for the purchase of two replacement vehicles in the amount of $177,471.60. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
Beautiful, Safe, & Vibrant Community	3.4 Ensure public safety equipment and personnel needs are being met

SUMMARY:

This item includes the purchase of two replacement medium-duty truck cabs and chassis funded in the Governmental Equipment Replacement Fund for FY27. These units were approved for replacement by council action on June 15, 2026, and support daily public safety service delivery as brush trucks in the Fire Department.

This item also includes transferring the chassis-mounted pumps, tanks, and other equipment on the existing units to the new chassis being purchased. Installation of graphics and warning lights will be procured separately under administrative authority (approximately $35,000 for both units) after the equipment transfers have been completed.

On February 17, 2025, City Council approved a resolution establishing the Equipment Replacement Fund (ERF) Program to support long-term financial sustainability and ensure

sufficient funding for the timely replacement of vehicles and equipment. As part of this initiative, departments with ERF-covered assets, in collaboration with representatives from Finance, Purchasing, and the Fleet Division, participated in an internal review committee. The committee evaluated and prioritized vehicles for replacement based on the criteria outlined in the ERF policy.

The internal committee representatives consisted of:

1. Kevin Hennessey, Finance Department
2. Lieutenant Brandon Glass, Police Department
3. Tray Gee, Public Works (Fleet Maintenance)
4. Randy Morrison, Capital Engineering
5. Tony McIlwain, Development Services
6. Kim Peckler, Community Services
7. James Roberts, Parks & Recreation
8. Assistant Chief Brent Sauble, Fire Department
9. Lauren Seay, Purchasing Division
10. Errick Thompson, Public Works

Over the course of several meetings between January and March 2026, the ERF Committee reviewed its role and objectives, finalized replacement request forms, coordinated with departments regarding eligible replacement units, and evaluated all submitted requests. Following detailed discussion of each submission, committee members independently ranked the requests by replacement priority, and the results were compiled into an average prioritization ranking for each unit.

The compiled rankings were presented to the City Manager on April 20 and May 4, 2026. Based on this input, the City Manager developed a recommended list of replacements for review by the City Council Finance Committee. City Council approved the list of vehicles and equipment on June 15, 2026.

PROCUREMENT METHOD:

This purchase is being made through The BuyBoard Cooperative, contract number 724-23, in accordance with Texas Local Government Code Chapter 271, Subchapter F. Cooperative contracts are competitively solicited on behalf of multiple governmental entities, and the City may utilize these contracts to achieve cost savings and efficiency. Staff has confirmed that the cooperative contract was procured in compliance with applicable requirements. In addition, staff compared the proposed vendor's pricing with available cooperative contracts, and concluded that the recommended vendor offers the most competitive pricing available to the City.

RECOMMENDATION:

Approve a Cooperative Purchasing Agreement with Rush Truck Centers through The BuyBoard Purchasing Cooperative (Contract #724-23) for the purchase of two replacement vehicles in the amount of $177,471.60.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

May 27, 2026 – City Council Finance Committee recommended full council approval of the FY27 replacement list and funding for the Governmental Equipment Replacement Fund

June 15, 2026 – City Council approved the FY27 replacement list and funding for the Governmental Equipment Replacement Fund

REFERENCE:

CSO#6159-06-2026

FISCAL IMPACT:

Proposed Expenditure: $177,471.60
Account Number(s): 602-10-13-1302-0000-71001
Fund: Governmental Equipment Replacement Fund
Account Description: ERF Equipment

STAFF CONTACT:

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