THE CITY OF BURLESON TEXAS

Department Memo

City Council Regular Meeting

DEPARTMENT: **Legal**

FROM: **Matt Ribitzki, Senior Deputy City Attorney/Director of Legal Services**

MEETING: **November 9, 2026**

SUBJECT:

Consider and take possible action on a minute order authorizing the expenditure to Taylor, Olson, Adkins, Sralla, & Elam, LLP, for legal services in the amount of $300,000. *(Staff Contact: Matt Ribitzki, Senior Deputy City Attorney/Director of Legal Services)*

SUMMARY:

Allen Taylor is appointed by City Council to serve as the City Attorney and has represented the City since 1987. In this minute order, staff is seeking authorization to pay Mr. Taylor's law firm Taylor, Olson, Adkins, Sralla, & Elam, LLP, for legal services rendered to the City during the next fiscal year. TOASE submits invoices to the City monthly for legal services provided to the City. The $300,000 amount includes the budgeted and projected cost of TOASE legal services for the next fiscal year.

OPTIONS:

1) Approve the minute order
2) Approve the minute order with changes
3) Deny the minute order

RECOMMENDATION:

None.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

None.

FISCAL IMPACT:

Budgeted Y/N: Y

Amount: $300,000

Account: 1011002-66010 (Legal Fees)

STAFF CONTACT:

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