

**BURLESON 4A ECONOMIC DEVELOPMENT CORPORATION**  
**December 9, 2024**  
**DRAFT MINUTES**

**BOARD MEMBERS PRESENT:**

Larry Scott, Place 1  
Phil Anderson, Place 2  
Dan McClendon, President, Place 3  
  
Adam Russell, Vice-President, Place 5

**BOARD MEMBERS ABSENT:**

Alexa Boedeker, Place 4

**Staff present:**

Tommy Ludwig, City Manager  
Harlan Jefferson, Deputy City Manager  
Eric Oscarson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER – 4:30 P.M.**

President Dan McClendon called the meeting to order. **Time: 4:33 P.M.**

**2. CITIZEN APPEARANCE**

- No speakers.

**3. GENERAL**

**A. Minutes from the November 18, 2024 Economic Development Corporation (Type A) meeting. (Staff Contact: Monica Solko, Deputy City Secretary)**

Motion by Phil Anderson and seconded by Adam Russell to approve.

Motion passed 4-0, with Alexa Boedeker absent.

**B. 4A12092024KimleyHornAmend, resolution authorizing an amendment to the professional services contract CSO#5045-03-2023 for \$120,277.00 with Kimley-Horn and Associates, Inc. for a total contract amount of \$1,211,192.00 for the design of the extension of Lakewood Drive from FM 1902 to Chisholm Trail Parkway. (Staff Contact: Michelle McCullough, P.E., CFM, City Engineer)**

Michelle McCullough, City Engineer, presented a contract to the board.

Motion by Adam Russell and seconded by Larry Scott to approve.

Motion passed 4-0, with Alexa Boedeker absent.

- C. 4A12092024BethesdaWaterSup, performance agreement between the Burleson 4A Economic Development Corporation and the Bethesda Water Supply for infrastructure to support industrial development in City of Burleson, Texas. (Staff Contact: Alex Philips, Economic Development Director)**

Alex Philips, Economic Development Director, presented an agreement to the board.

Motion by Larry Scott and seconded by Adam Russell to approve.

Motion passed 4-0, with Alexa Boedeker absent.

- D. 4A12092024ParisBaguette, performance agreement between the Burleson 4A Economic Development Corporation and Paris Baguette U.S.A., Inc. for a 267,000 square foot food manufacturing facility located on Vantage Drive in Highpoint Business Park in Burleson, Texas (Staff Contact: Alex Philips, Economic Development Director)**

Alex Philips, Economic Development Director, presented an agreement to the board.

Motion by Phil Anderson and seconded by Adam Russell to approve.

Motion passed 4-0, with Alexa Boedeker absent.

#### **4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

#### **5. RECESS INTO EXECUTIVE SESSION**

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code.**
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code.**
- C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.**

No executive session needed.

**6. ADJOURNMENT**

There being no further discussion President Dan McClendon adjourned the meeting.

**Time: 4:57 P.M.**

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Monica Solko  
Deputy City Secretary