

EXHIBIT “A”

Emergency Medical and Ambulance Services Billing Policy

CITY OF BURLESON
EMERGENCY MEDICAL AND AMBULANCE SERVICES BILLING POLICY
 Approved April 17, 2023, Amended August 7, 2023

PURPOSE

- 1.01. General. On December 12, 2022, the City of Burleson (“City”) entered into an agreement for specialized professional ambulance billing services with Emergicon, LLC (“Emergicon”) for Emergicon to provide billing and claims management services for the City’s emergency medical and ambulance services (the “Agreement”). The purpose of this Policy is to provide direction to Emergicon in performing its duties under the Agreement by approving an initial fee schedule for emergency medical and ambulance services, approving specific billing practices, and authorizing Emergicon to make certain discounts and write offs.
- 1.02. Effective Date of Policy. The terms of this Policy shall take effect on October 1, 2023.

FEE SCHEDULE

- 2.01. Fee Schedule. The initial fee schedule for emergency medical and ambulance services in the City is as follows:

Proposed Fee Schedule	
ALS-E - A0427	\$1,600.00
ALS 2 - A0433	\$1,750.00
BLS-E - A0429	\$1,400.00
SCT - A0434	\$2,200.00
ALS Disp - A0398	\$400.00
BLS Disp - A0382	\$350.00
O2 - A0422	\$150.00
Mileage - A0425	\$24.00
TNT - A0998	\$175.00

2.02. Definitions. The terms and acronyms used in the initial fee schedule above shall have the following meanings in this Policy:

Advanced Life Support – Emergent (ALS-E) – A patient is in more critical condition, and a paramedic is required to assist in the treatment of the patient.

Advanced Life Support 2 (ALS 2) – ALS-E combined with specific medication or interventions delivered.

Basic Life Support – Emergent (BLS-E) – An emergency transport provided by certified Emergency Medical Technicians (EMTs).

Specialty Care Transport – Interfacility transport of a critically ill patient, which requires specially trained paramedics.

Advanced Life Support Disposables – A bundled fee designed to cover supplies used during ALS-E or ALS 2 transports.

Basic Life Support Disposables – A bundled fee designed to cover supplies used during BLS-E transports.

Oxygen – A fee for oxygen.

Mileage – A fee per mile of transport.

Treatment No Transport (TNT) – A fee that can be assessed when specific interventions are performed, but the patient is not transported.

2.03. Applicability. The initial fee schedule shall apply to both residents and non-residents of the City.

2.04. TNT Fee. The TNT fee shall apply only when an ALS intervention is performed.

2.04. Ordinance. City staff is hereby directed to bring the initial fee schedule above back before Council during Council’s consideration of its annual budget for Fiscal Year 2023 as an ordinance or part of an ordinance.

BILLING PRACTICES, DISCOUNTS, AND WRITE OFFS

3.01. Balance Billing. *To the extent authorized by state and federal law*, Emergicon is authorized to utilize balance billing, meaning the patient shall receive a bill for the difference between the amount charged and the amount the patient’s insurance covers and approves.

3.02. Authorized Write Offs. Emergicon is authorized to write off fees for disposables

and oxygen. The specific amounts written off, if any, and other terms of the write off shall be determined by Emergicon.

- 3.03. Hard Collections Prohibition. Emergicon shall not utilize collection methods that report unpaid balances to credit reporting agencies.
- 3.04. Interest-Free Payment Plans. Emergicon is authorized to offer patients with balances interest-free payment plans. The specific terms of such payment plan, if any, shall be determined by Emergicon.
- 3.05 Prompt Payment Discounts. Emergicon is authorized to allow a prompt pay discount of twenty-five percent (25%) to forty-five percent (45%) of the amount owed. The specific discount percentage, if any, and other terms of the discount shall be determined by Emergicon.