

BURLESON CITY COUNCIL REGULAR MEETING

August 7, 2023
DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:

Phil Anderson
Ronnie Johnson
Chris Fletcher
Larry Scott
Dan McClendon
Adam Russell

COUNCIL ABSENT:

Victoria Johnson

Staff present

Tommy Ludwig, City Manager
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 4:00 p.m.

Invocation - Dr. Don Newbury, Senior Adult Minister, First Baptist Church Burleson

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. PUBLIC PRESENTATIONS –

A. Proclamations

- A Proclamation recognizing special needs and disabilities with a "Summer Luau Dance" on August 18th in the City of Burleson. (Recipient: Jessica Martinez, Park and Recreation Department)

B. Presentations

- None.

C. Community Interest Items

- Great turnout for the BISD New Employee Luncheon.
- Thank you to Council Larry Scott for attending the TxDOT presentation on FM 917 Safety and Mobility Improvements. Good things will be happening in Burleson.
- Upcoming events: Back to School Bash on August 12, Summer Luau Dance at Center for ASD on August 18.

3. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion, and provide staff feedback regarding the preliminary design of Village Creek Parkway Widening and Reconstruction project. (Staff Presenter: Errick Thompson, Deputy Director of Public Works - Engineering)**

Errick Thompson, Deputy Director of Public Works - Engineering, reported on the preliminary design of Village Creek Parkway widening and reconstruction project to the city council.

- B. Receive a report, hold a discussion and give staff direction on the FY2023-2024 (tax year 2023) property tax rate and provide any additional information from City Council regarding the annual budget for fiscal year FY2023-2024. (Staff Presenter: Martin Avila, Director of Finance)**

Martin Avila, Director of Finance, reported on the FY 2023-2024 property tax rate and annual budget to the city council.

- C. Receive a report, hold a discussion, and give staff direction regarding the cemetery irrigation, landscape, and ornamental fountain. (Staff presenter: Jen Basham, Parks and Recreation Director)**

Jen Basham, Parks and Recreation Director, reported on the general fund, debt service fund and general CIP update to the city council.

Bill Janusch, 117 NE Clinton Street, came forward with concerns with regarding maintenance and design of cemetery.

4. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn

- None

B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.

- Remove item 6.B

5. CITIZEN APPEARANCES

- No speakers.

6. CONSENT AGENDA

- A. Consider approval of the minutes from the July 24, 2023 regular council meeting. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Larry Scott and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 6-0, with Victoria Johnson absent.

- B. ~~CSO#5170-08-2023, interlocal agreement with the City of Fort Worth and a first amendment to the interlocal agreement for participation in the Environmental Collection Center Household Hazardous Waste Program not to exceed \$63,500 per fiscal year. (Staff Contact: Lisa Duello, Neighborhood Services Director)~~**

Item 6.B was removed from the consent agenda to be discussed and voted on separately.

- C. CSO#5171-08-2023, two-year professional service agreement in the amount not to exceed \$100,000 with Valley View Consulting LLC for investment advisory services. (Staff Contact: Martin Avila, Director of Finance)**

Motion made by Larry Scott and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 6-0, with Victoria Johnson absent.

- D. CSO#5172-08-2023, contract with Knight Security Systems for software, hardware, and maintenance for the installation of security cameras and access control throughout the Ellison Building through a cooperative purchasing agreement with the Texas Department of Information Resources (DIR) in the amount of \$107,876.74 for five years. (Staff Contact: James Grommersch, Chief Technology Officer)**

Motion made by Larry Scott and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 6-0, with Victoria Johnson absent.

- E. Ordinance repealing in their entirety Ordinances No. B-662, CSO#1129-09-2019, and CSO#3082-09-2022 concerning a juvenile curfew codified in Article IV "Curfew" of Chapter 54 "Miscellaneous Offenses" of the City of Burleson Code of Ordinances. (First Reading) (Staff Contact: Billy J. Cordell, Chief of Police)**

Motion made by Larry Scott and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 6-0, with Victoria Johnson absent.

- F. CSO#5173-08-2023, resolution authorizing street closures and in-kind sponsorship of \$1,897.74 for costs associated with police and public works staff for the Burleson High School Homecoming Parade. (Staff Contact: DeAnna Phillips, Director of Community Services)**

Motion made by Larry Scott and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 6-0, with Victoria Johnson absent.

G. CSO#5174-08-2023, Medical Services Mutual Aid Agreement between the City of Burleson and the Metropolitan Area EMS Authority dba MedStar Mobile Healthcare (MedStar). (Staff Presenter: K.T. Freeman, Fire Chief)

Motion made by Larry Scott and seconded by Ronnie Johnson to approve the consent agenda.

Motion passed 6-0, with Victoria Johnson absent.

6. REMOVED FROM CONSENT AGENDA

B. CSO#5170-08-2023, interlocal agreement with the City of Fort Worth and a first amendment to the interlocal agreement for participation in the Environmental Collection Center Household Hazardous Waste Program not to exceed \$63,500 per fiscal year. (Staff Contact: Lisa Duello, Neighborhood Services Director)

Motion made by Adam Russell and seconded by Larry Scott to approve the consent agenda.

Motion passed 6-0, with Victoria Johnson absent.

RECESS AND BACK TO ORDER

Mayor Fletcher called for a short recess at 5:15 p.m. and called the meeting back to order at 5:39 p.m. with all members present, Victoria Johnson absent.

7. GENERAL

A. CSO#5175-08-2023, ordinance abandoning the public alley in Block 13, Original Town of Burleson, according to the plat recorded in Volume 59, Page 638, Deed Records, Johnson County, Texas, authorizing the City Manager to execute a deed without warranty to an adjacent landowner, and reserving a utility easement and public access easement. (First and Final Reading) (Staff Contact: Errick Thompson, Deputy Public Works Director)

Errick Thompson, Deputy Public Works Director, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 5:42 p.m.**

No speakers.

Mayor Fletcher closed the public hearing. **Time: 5:43 p.m.**

Motion made by Adam Russell and seconded by Ronnie Johnson to approve.

Motion passed 6-0, with Victoria Johnson absent.

B. Ordinance amending the City's fee schedule ordinance CSO#3069-09-2022 by adding fees associated with the Burleson Memorial Cemetery. (First Reading) (Staff Presenter: Jen Basham, Parks and Recreation Director)

Jen Basham, Parks and Recreation Director, made a presentation for items 7B, 7C and 7D to the city council.

Motion made by Adam Russell and seconded by Ronnie Johnson to approve.

Motion passed 6-0, with Victoria Johnson absent.

C. CSO#5176-08-2023, amending contract CSO#934-11-2018 with Burleson Cemetery Operators, LLC, for operation of the Burleson Memorial Cemetery. (Staff Presenter: Jen Basham, Director of Parks and Recreation)

Motion made by Dan McClendon and seconded by Phil Anderson to approve.

Motion passed 6-0, with Victoria Johnson absent.

D. Ordinance amending Article 2 “Rules and Regulations” of Chapter 18 “Cemeteries” of the City of Burleson Code of Ordinances (First Reading). (Staff Presenter: Jen Basham, Parks and Recreation Director).

Motion made by Ronnie Johnson and seconded by Dan McClendon to approve.

Motion passed 6-0, with Victoria Johnson absent.

E. Ordinance repealing and replacing Article II “Emergency Medical Services” of Chapter 30 “Emergency Services” of the City of Burleson Code of Ordinances. (First Reading) (Staff Contact: K.T. Freeman, Fire Chief)

K.T. Freeman, Fire Chief, presented an ordinance to the city council.

Motion made by Adam Russell and seconded by Larry Scott to approve.

Motion passed 6-0, with Victoria Johnson absent.

F. Ordinance amending Ordinance CSO#3069-09-2022 the City’s Fee Schedule by amending fees associated with the engineering review and inspection of private development. (First Reading) (Staff Presenter: Errick Thompson, Deputy Public Works Director)

Errick Thompson, Deputy Public Works Director, presented an ordinance to the city council.

Motion made by Dan McClendon and seconded by Adam Russell to approve.

Motion passed 6-0, with Victoria Johnson absent.

8. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

9. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**
 - 555 E Hidden Creek Pkwy, Burleson, Johnson County, Texas
- C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**
 - Project Birdie
 - Project 1978
 - Project Office

Motion was made by Ronnie Johnson and seconded by Adam Russell to convene into executive session. **Time: 6:22 p.m.**

Motion passed 6-0, with Victoria Johnson absent.

Motion was made by Adam Russell and seconded by Larry Scott to reconvene into open session. **Time: 6:54 p.m.**

Motion passed 6-0, with Victoria Johnson absent.

ADJOURNMENT

Motion made by Ronnie Johnson and seconded by Phil Anderson to adjourn.

Mayor Fletcher adjourned the meeting.

Time: 6:54 p.m.

Monica Solko
Deputy City Secretary