

BURLESON CITY COUNCIL REGULAR MEETING
APRIL 7, 2025
DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson
Alexa Boedeker
Chris Fletcher
Larry Scott
Dan McClendon
Adam Russell

COUNCIL ABSENT:

Staff present

Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Allen Taylor, City Attorney
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER –

Mayor Fletcher called the meeting to order. **Time: 5:31 p.m.**

Invocation – Danny Andrew, Senior Adult Director, First Baptist Church Burleson

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. PUBLIC PRESENTATIONS

A. Proclamations

- A Proclamation recognizing April 6-12, 2025 as "National Library Week" in the City of Burleson. *(Recipient: Library Department and Friends of Burleson Public Library).*

B. Presentations

- Receive the Innovative Program Award for the Trees for Tomorrow Program from Southwest Parks and Recreation Institute *(Recipient: Jen Basham, Director of Parks and Recreation, and Staff)*

- Receive the Environmental Stewardship Award for the partnership with Kids Around the World from DFW Director's Association (*Recipient: Jen Basham, Director of Parks and Recreation, and Staff*)

C. Community Interest Items

- Join us, Saturday, 8:15 a.m., Crazy 8 5k run, at Chisenhall fields.
- Johnson County Day at the capital and county representation successful day.
- Thank you Dan McClendon for the being the emcee for the Vietnam Veterans event.
- The Fire Department had a basketball tournament (Grannies vs. FD) that raised funds for our animal shelter.
- Trash Bash was rescheduled to April 26th, please join us.
- The show me how festival at Russell Farm rescheduled to May 16th, please join us.
- Join us this weekend for Bunny Daze.
- Great turnout at the ribbon cutting for Chisenhall field. The turf looked amazing, thank you staff.

3. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn

- None.

B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.

- None.

4. CITIZEN APPEARANCES

- Barbara Tosiano, 1057 English Oak Drive, came forward and spoke about the programs and great staff at the library.

5. CONSENT AGENDA

A. Minutes from the March 24, 2025 regular council meeting. (Staff Contact: Lisandra Leal, Assistant City Secretary)

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

B. CSO#5775-04-2025, resolution authorizing street closures for an annual Easter picnic hosted by Open Door Church on April 19, 2025. (Staff Contact: Joni Van Noy, Economic Development Coordinator)

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

- C. CSO#5776-04-2025, public drainage easement (15-foot permanent) to the City of Burleson associated with Hidden Vista Medical Office Building Commercial development located on Hidden Vista Blvd. (Staff Contact: Michelle McCullough, Deputy Director/City Engineer)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

- D. CSO#5777-04-2025, private drainage easement (10-foot permanent) to It's Right Here, LLC, associated with Hidden Vista Medical Office Building Commercial development located on Hidden Vista Blvd. (Staff Contact: Michelle McCullough, Deputy Director/City Engineer)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

- E. CSO#5778-04-2025, private drainage easement 20-foot permanent) to It's Right Here, LLC, associated with the Hidden Vista Medical Office Building Commercial development located on Hidden Vista Blvd. (Staff Contact: Michelle McCullough, Deputy Director/City Engineer)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

- F. CSO#5779-04-2025, donation from the Friends of Russell Farm for the project to convert the Russell Farm Garage into an Art Studio. (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

6. GENERAL – ADDED TO CONSENT AGENDA

- A. CSO#5780-04-2025, services contract with Freese and Nichols, Inc. to perform risk assessments on water/wastewater facilities and infrastructure and create a Water and Wastewater asset management plan in the amount of \$320,000. (Staff Contact: Janalea Hembree, Assistant to the City Manager)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

- B. Ordinance amendment to CSO #5565-09-2024 Fee Schedule relative to on-site sewage facility systems. (*First Reading*) (Staff Contact: Lisa Duello, Deputy Director of Development Services)**

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

6. GENERAL

- A. CSO#5780-04-2025, services contract with Freese and Nichols, Inc. to perform risk assessments on water/wastewater facilities and infrastructure and create a Water and Wastewater asset management plan in the amount of \$320,000. (Staff Contact: Janalea Hembree, Assistant to the City Manager)**

Item was added to consent agenda above.

- B. Ordinance amendment to CSO #5565-09-2024 Fee Schedule relative to on-site sewage facility systems. (*First Reading*) (Staff Contact: Lisa Duello, Deputy Director of Development Services)**

Item was added to consent agenda above.

- C. CSO#5781-04-2025, resolution accepting the filing of a landowner petition requesting the creation of the Chisholm Summit Public improvement District (PID) and setting a public hearing date of May 5, 2025. (Staff Contact: Tony D. McIlwain, Development Services Director)**

Tony McIlwain, Development Services Director, presented a resolution to the city council.

Motion made by Larry Scott and seconded by Alexa Boedeker to approve and set a public hearing date of May 5, 2025, City Council meeting at 5:30 p.m.

Motion passed 7-0

7. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion and provide staff feedback regarding Be Healthy Baby Boxes (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Jen Basham, Director of Parks and Recreation, presented the Be Healthy Baby Boxes to the city council.

Discussion included background, cost, storage challenges, staff time to solicit sponsorship, option on items to include City of Burleson burp cloth, beanie, or stamp kit.

City Council was in favor of continuing the program and were in favor of a city logo burp cloth.

B. Receive a report, hold a discussion and provide staff direction regarding the indoor pool stair and slide structure. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham, Director of Parks and Recreation, reported on the indoor pool stair and slide structure to the city council.

Discussion included background, structural engineer initial draft report, observations, slide and stair tower maintenance, enhanced maintenance procedures, findings for replacement or refurbishment, procurement consideration options, and funding.

After a brief discussion and questions, City Council was in favor of replacing the slide and tower and to also include maintenance.

C. Receive a report and provide possible recommendations regarding the future construction of Fire Station 4. (Staff Contact: Casey Davis, Fire Chief)

Casey Davis, Fire Chief, presented an update on the future construction of Fire Station 4 to the city council.

Discussion include growth projections, NFPA 1710 Standards, insurance service office, staffing, equipment, deployment plan, budget constraints,

Harlan Jefferson, Deputy City Manager, came forward to present the general fund forecast for personnel costs and CIP plan.

City Council requested more information from staff.

8. LEGISLATIVE - REPORTS AND RELATED ACTION ITEMS

This is a standing item on the agenda of every regular meeting of the City Council that allows the City Council to receive reports, hold discussions, and give staff direction regarding any legislative matters pertaining to the 89th Texas legislative session. Additional action items may be specifically listed below when required.

- Janalea Hembree, Assistant to the City Manager, came forward with an update on the council requested watch bills.

9. CITY COUNCIL REQUEST FOR FUTURE AGENDA ITEMS AND REPORTS

- Future report and presentation from staff to be given to the full council outlining strategies to leverage our comprehensive plan and zoning tools to support fiscally sustainable development. The report should explore policy options that broaden our tax base, expend opportunities for sales tax revenue and support diverse multigenerational housing options. The effort is essential to ensuring our long term financial health by encouraging growth patterns that produce more value per acre and reduce the cost of infrastructure and services. Particularly interested in

approaching prioritizing incremental development investment. These principles can guide us toward a more resilient and productive land use pattern.

- Clean the city program and electrical art boxes to include outreach to school art classes.

10. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

-Burleson Independent Soccer Association contract

B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code

C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

-Depot on Main

-Project Maple Leaf

-Project Mayflower

Motion was made by Dan McClendon and seconded by Adam Russell to convene into executive session. **Time: 7:37 p.m.**

Motion passed 7-0

Motion was made by Dan McClendon and seconded by Adam Russell to reconvene into open session. **Time: 8:23 p.m.**

Motion passed 7-0

11. ADJOURNMENT

Motion made by Dan McClendon and seconded by Adam Russell to adjourn.

Mayor Chris Fletcher adjourned the meeting. **Time: 8:23 p.m.**

Monica Solko
Deputy City Secretary