

**COMMUNITY SERVICES COUNCIL COMMITTEE**  
**January 24, 2024**  
**DRAFT MINUTES**

Council present:

Victoria Johnson  
Phil Anderson  
Ronnie Johnson

Council Absent:

Staff present

Tommy Ludwig, City Manager  
Eric Oscarson, Deputy City Manager  
Harlan Jefferson, Deputy City Manager  
Matt Ribitzki, Deputy City Attorney  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Justin Scharnhorst, Assistant City to the City Manager  
DeAnna Philips, Director of Community Services  
Christina Stanton, Marketing and Communications Manager

**1. CALL TO ORDER – Time: 9:00 a.m.**

Victoria Johnson called the meeting to order at 9:03 a.m.

**2. CITIZEN APPEARANCES**

- None.

**3. GENERAL**

**A. Minutes from the November 20, 2023 Community Services Committee meeting. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Ronnie Johnson and seconded by Phil Anderson to approve.

Motion passed 3-0.

**B. Receive a report, hold a discussion and provide staff feedback regarding an update on the Public Art Committee. (Staff Presenter: Jen Basham, Director of Parks and Recreation)**

Jen Basham, Director of Parks and Recreation, gave an update on the Public Art Committee.

Discussion included history of the formation of the committee, any public art will be taken before the committee to go through the policy. Policy will include district desires (standards) for each area after community engagement.

**C. Receive a report, hold a discussion and provide staff feedback regarding the use of E-Bikes on the trail system. (Staff Presenter: Jen Basham, Director of Parks and Recreation)**

Jen Basham, Director of Parks and Recreation, reported on the use of E-Bikes on the trail system to the committee.

Discussion included potential regulations for E-Bikes, classification of each bike, speed of bikes, speed signs on trail, and community survey.

Recommendations:

- Prohibit use of class 3 E-bikes due to top speed
- Allow class 2 E-bikes on designated soft-surface trail (e.g. Chisenshall hike and bike trail)
- Continue educational outreach (e.g. trail etiquette, popup signs) efforts and update ordinances
- Confer with Parks Board and Community Services Committee for additional recommendation for action

Committee was in favor and discussion included enforcement and signage and striping of the trail.

**D. Receive a report, and hold a discussion regarding the Burleson Public Library master plan and facility study. (Staff Presenter: DeAnna Phillips, Community Services Director)**

DeAnna Phillips, Community Services Director, reported on the Burleson Public Library master plan and facility study to the committee.

Discussion included history, library strategic plan 2020, peer comparisons, potential project site and plan development, multi-purpose room, children's area, exterior development, cost estimates, and conceptual construction plan.

**4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

**5. EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom at City Hall to conduct a closed meeting to discuss any item listed on this agenda.

**A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**

- No executive session needed.

## 6. ADJOURN

Motion made by Phil Anderson and seconded by Ronnie Johnson to adjourn.

Chair Victoria Johnson adjourned the meeting.

**Time: 10:14 p.m.**

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Monica Solko  
Deputy City Secretary