
City Council Regular Meeting

DEPARTMENT: Legal

FROM: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services

MEETING: April 15, 2024

SUBJECT:

Consider approval of an amended employment agreement with Amanda Campos to act as City Secretary. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)

SUMMARY:

Section 29 of the City's Charter requires that the City Council appoint a City Secretary. Amanda Campos has served as the City Secretary for a number of years. On April 1, 2024, the City Council conducted a performance review with Ms. Campos. The proposed employment agreement incorporates the modifications discussed during the performance review.

RECOMMENDATION:

None.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

The City Council conducted a performance review with Ms. Campos on April 1, 2024.

FISCAL IMPACT:

Budgeted: Yes
Fund Name: General Fund
Account: 101-1101

STAFF CONTACT:

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