

**BURLESON CITY COUNCIL REGULAR MEETING**  
**APRIL 1, 2024**  
**DRAFT MINUTES**

**ROLL CALL**

**COUNCIL PRESENT:**

Victoria Johnson  
Phil Anderson  
Ronnie Johnson  
Chris Fletcher  
Larry Scott  
Dan McClendon  
Adam Russell

**COUNCIL ABSENT:**

**Staff present**

Tommy Ludwig, City Manager  
Eric Oscarson, Deputy City Manager  
Harlan Jefferson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Allen Taylor, Jr., City Attorney  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER – 5:30 p.m.**

Mayor Fletcher called the meeting to order. **Time: 5:32 p.m.**

Invocation – Frank Pace, Minister of Wings of Hope.

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

**2. PUBLIC PRESENTATIONS –**

**A. Proclamations**

- A Proclamation recognizing April 7-13, 2024 as "National Library Week" in the City of Burleson. *(Recipient: Library Employees and Library Board)*
- A Proclamation recognizing April 2024 and May 2024 as "North Texas Community Cleanup Challenges Months" in the City of Burleson. *(Recipient: Keep Burleson Beautiful)*

## **B. Presentations**

- Adoptable Shelter Pet (*Staff Contact: DeAnna Phillips, Director of Community Services*)

## **C. Community Interest Items**

- Great turnout on Saturday for the Vietnam Veterans Celebration.
- Thank you to Kerry Montgomery for her service and event coordination throughout her tenure. Kerry's Retirement Celebration is on April 4, from 11am-1pm, at Russell Farm, Chesapeake Building.
- Join us Monday, April 8 at 11am for the Solar Eclipse Watch party, in the Mayor Vera Calvin Plaza.
- Join us and help volunteer for the community Trash Bash on Saturday, April 13 from 8am-12noon at Warren Park.
- Join us on Monday, April 22, for Earth Day, from 6-8pm, at Bailey Lake Park.
- Join us on Saturday, April 27, for the Household Hazardous Waste event, from 9-11am, at the City Service Center, 725 SE John Jones Drive.

## **3. CHANGES TO POSTED AGENDA**

### **A. Items to be continued or withdrawn**

- None.

### **B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**

- None.

## **4. CITIZEN APPEARANCES**

- Joan Coubarous, 155 Elk Drive, came forward to thank Council member Adam Russell for helping resolve a pavement marking issue near the Mariposa Senior Living on Elk Drive.
- Charles Willis, 453 NW Charlyne Drive, came forward to thank an employee, Mark Hert, for quickly resolving a sewer issue at his home.

## **5. CONSENT AGENDA**

### **A. Minutes from the March 18, 2024 regular council meeting. (*Staff Contact: Amanda Campos, City Secretary*)**

Motion made by Ronnie Johnson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

### **B. Contract for the purchase of one tractor for Parks Maintenance, from Bobcat Company and Bobcat of North Texas through BuyBoard Cooperative purchasing (Contract # 706-23) in the amount of \$36,191. (*Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering*)**

Motion made by Ronnie Johnson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

- C. Contract for the purchase of two replacement fairway mowers for the Hidden Creek Golf Course with Turf and Soil Management, LLC through PCA Cooperative Purchasing (Contract # PCA OD-395-23) in the amount of \$169,036. (Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering)**

Motion made by Ronnie Johnson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

- D. Contract for the purchase of replacement Public Works Water Operations equipment with CLS Sewer Equipment Co., Inc. through BuyBoard Cooperative Purchasing (Contract # 676-22) in the amount of \$173,701. (Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering)**

Motion made by Ronnie Johnson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

- E. Contract for the purchase of four utility carts for Hidden Creek Golf Course and Parks Athletic Fields, from Deere and Company, and United Ag and Turf through Sourcewell Cooperative purchasing (Sourcewell Contract # #031121-DAC) in the amount of \$35,912. (Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering)**

Motion made by Ronnie Johnson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

- F. CSO#5443-04-2024, interlocal agreement with Johnson County for the use of Burluson Sub-courthouse for the May 4, 2024 General Election polling location. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Ronnie Johnson and seconded by Dan McClendon to approve the consent agenda.

Motion passed 7-0.

## **6. GENERAL**

- A. Ordinance amending Chapter 70, "Streets, Sidewalks, and Other Public Places". (First Reading) (Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director)**

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Motion made by Adam Russell and seconded by Larry Scott to approve.

Motion passed 7-0.

**B. Contract with Terracon Consultants, Inc. for a City Facility Master Plan and Condition Assessment through TIPS Cooperative Purchasing Agreement # 210602 in the amount of \$247,604. (Staff Contact: Errick Thompson, Director of Public Works & Engineering)**

Errick Thompson, Director of Public Works & Engineering, presented a contract to the city council.

Motion made by Dan McClendon and seconded by Adam Russell to approve.

Motion passed 7-0.

**7. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

**8. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

**A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

- Receive a report and hold a discussion regarding Lighthouse Incident Case Numbers 2000310019, 2000310351, and 2000310313

**B. Personnel matters pursuant to Section 551.074, Texas Government Code**

- City Secretary

Motion was made by Adam Russell and seconded by Victoria Johnson to convene into executive session. **Time: 6:12 p.m.**

Motion passed 7-0.

Motion was made by Ronnie Johnson and seconded by Phil Anderson to reconvene into open session. **Time: 6:59 p.m.**

Motion passed 7-0.

9. **ADJOURNMENT**

Motion made by Ronnie Johnson and seconded by Phil Anderson to adjourn.

Mayor Fletcher adjourned the meeting.

**Time: 6:59 p.m.**

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Monica Solko  
Deputy City Secretary