

# **City Council Regular Meeting**

**DEPARTMENT:** Human Resources

FROM: Cheryl Marthiljohni, Director of Human Resources

MEETING: October 6, 2025

#### SUBJECT:

Consider and take possible action on a resolution adopting the FY2025-2026 employee handbook. (*Staff Contact: Cheryl Marthiljohni, Director of Human Resources*)

### **SUMMARY:**

On July 21<sup>st</sup>, 2025, a presentation containing suggested or required modifications to the city's employee handbook for FY2025-2026 was given to Council.

### **RECOMMENDATION:**

Staff recommends approving the Resolution as presented.

#### PRIOR ACTION/INPUT (Council, Boards, Citizens):

July 21<sup>st</sup>, 2025, during regular council meeting reviewed recommended changes for employee handbook.

#### **REFERENCE:**

Not applicable

#### **FISCAL IMPACT:**

Included in the overall budget for FY2025-2026 as approved.

## **STAFF CONTACT:**

Cheryl Marthiljohni
Director of Human Resources
<a href="mailto:com/marthiljohni@burlesontx.com/">cmarthiljohni@burlesontx.com/</a>
817-426-9641