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**City Council Regular Meeting**

**DEPARTMENT:** Information Technology

**FROM:** Hugo Rodriguez, Deputy Chief Technology Officer

**MEETING:** October 6, 2025

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**SUBJECT:**

Consider and take possible action on a minute order authorizing expenditures with Dell Marketing LP under DIR (DIR-CPO-5792), for computers, monitors, and peripherals for the fiscal year 2026 computer replacement program in the amount of \$160,000. *(Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)*

**SUMMARY:**

BTX-IT's Life Cycle Management program replaces end-user computers, monitors, and peripheral equipment every four to five years when the devices' warranties expire. The program ensures that staff use current technologies, have support for parts and equipment replacement, and can take advantage of new applications and updates as they become available.

To streamline the procurement process, BTX-IT will establish a contract with Dell in the amount of \$160,000 for the fiscal year, utilizing the DIR-CPO-5792 contract. This amount is budgeted annually in the department's budget and is within the budget amount for the current fiscal year.

**RECOMMENDATION:**

Approve a minute order authorizing expenditures with Dell Marketing LP under DIR (DIR-CPO-57920), for computers, monitors, and peripherals for the fiscal year 2026 computer replacement program in the amount of \$160,000.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**REFERENCE:**

N/A

**FISCAL IMPACT:**

Proposed Expenditure/Revenue: \$160,000  
Account Number(s): 6108001-61515  
Fund: Support Services Fund (610)  
Account Description: Minor Computer Equipment

**STAFF CONTACT:**

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