

**BURLESON CITY COUNCIL REGULAR MEETING  
SEPTEMBER 15, 2025  
DRAFT MINUTES**

**ROLL CALL**

**COUNCIL PRESENT:**

Victoria Johnson  
Phil Anderson  
Alexa Boedeker  
Chris Fletcher  
Larry Scott  
Dan McClendon  
Adam Russell

**COUNCIL ABSENT:**

**Staff present**

Tommy Ludwig, City Manager  
Harlan Jefferson, Deputy City Manager  
Eric Oscarson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Allen Taylor, City Attorney  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER - Time 5:30 p.m.**

Mayor Fletcher called the meeting to order. **Time: 5:32 p.m.**

Invocation – Gloria Gillespie, Pastor Emeritus, Open Door Church

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

**2. PUBLIC PRESENTATIONS**

**A. Proclamations**

- **A Proclamation recognizing September 17 - September 23, 2025 as "Constitution Week" in the City of Burleson. (Recipient: Betsy Ruffin, Chapter, Daughters of the American Revolution)**
- **A proclamation recognizing Burleson as a "Tourism Friendly Community." (Recipient: Alex Philips, Director of Economic Development)**

**B. Presentations**

- None.

**C. Community Interest Items**

- Recognized the 25<sup>th</sup> Anniversary of 9/11.

- Recognized the birth of United States, 250 years.
- Recognized city employees that have served in the military.
- Kudos, to Norwood Elementary on their grand opening of the Community Pantry along with the partnership of Golden State Food employees who gave to this foundation.
- Great turnout Saturday for BTX Taylor Swift night out, it was a blast and thank you to staff for a great planned event.
- Today, kicks off Hispanic Heritage Month, join us to celebrate on Saturday, September 27 with a festival on the plaza, free to attend.
- Join us for Zumba Latin Nights on the Plaza, September 24, October 8 and October 29, 7-8 p.m., free to attend.
- Register and participate in a Pickle Ball Tournament at Meadow Crest Park on September 30.

### **3. CHANGES TO POSTED AGENDA**

#### **A. Items to be continued or withdrawn**

- None.

#### **B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**

- Remove items 5I, 5J and 5L for separate discussion.

### **4. CITIZEN APPEARANCES**

- Phillips Sanders, 900 Warbler Court, came forward with concerns on city debt, spending, tax rate and budget.

### **5. CONSENT AGENDA**

#### **A. Minutes from the September 2, 2025 regular council meeting and September 8, 2025 special council meeting. (Staff Contact: Monica Solko, Deputy City Secretary)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

#### **B. CSO#5912-09-2025, resolution approving settlement participation form to participate in the settlement of the State of Texas opioid litigation through the Texas Attorney General's Office with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus and authorizing the City Manager to execute all necessary documents in connection with the same. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Legal Services Director)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- C. CSO#5913-09-2025, ordinance of the approving a negotiated settlement between the Atmos Cities Steering Committee (“ACSC”) and Atmos Energy Corp., Mid-Tex Division regarding the company’s 2025 rate review mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reimburse ACSCs reasonable ratemaking expenses; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this ordinance to the company and the ACSC’s legal counsel. (Final Reading) (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- D. CSO#5914-09-2025, minute order appointing Errick Thompson, Director of Public Works, as voting member and Michelle McCullough, Deputy Director of Development Services and City Engineer, as alternate member of the City of Fort Worth’s Wholesale Water and Wastewater Customer Advisory Committee for fiscal year 2026. (Staff Contact: Errick Thompson, Director of Public Works)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- E. CSO#5915-09-2025, resolution to formally add the Plaza’s lighting schedule and restroom facility hours to the governing policy. (Staff Contact: Alex Philips, Economic Development Director)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- F. CSO#5916-09-2025, resolution authorizing street closures for an annual homecoming parade hosted by Burleson ISD on October 6, 2025. (Staff Contact: Joni Van Noy, Economic Development Coordinator)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- G. CSO#5917-09-2025, resolution authorizing street closures for an annual homecoming Fall festival hosted by Open Door Church on October 24, 2025. (Staff Contact: Joni Van Noy, Economic Development Coordinator)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- H. CSO#5918-09-2025, interlocal agreement with the Burleson Independent School District (BISD) to provide eleven (11) school resource officers for the fiscal year 2025-26 in the amount of \$1,245,498. (Staff Contact: Wes Routson, Support Bureau Captain)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- I. CSO#5919-09-2025, Cooperative Purchasing Agreement with Austin Mac Haik Ford Lincoln, Ltd through the BuyBoard Cooperative (Contract # 724-23) for purchase of six (6) light duty trucks in the amount of \$260,995.50. (Staff Contact: Errick Thompson, Director of Public Works) - REMOVED**

Item was removed from the consent agenda.

- J. CSO#5920-09-2025, Cooperative Purchasing Agreement with Rush Truck Centers through the BuyBoard Cooperative (Contract #724-23 and #723-23) for purchase of six replacement vehicles in the amount of \$582,398.50. (Staff Contact: Errick Thompson, Director of Public Works) - REMOVED**

Item was removed from the consent agenda.

- K. Ordinance amending Chapter 34, Article VIII, of the Code of Ordinances regulating unattended clothing donation containers. (First Reading) (Staff Contact: Tony D. McIlwain, Development Services Director)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- L. CSO#5921-09-2025, ten-year contract with Axon Enterprise Incorporated to purchase in-car camera, body-worn camera, taser, drone, software, services and products through a cooperative purchasing agreement with BuyBoard in the amount of \$7,321,846.58. (Staff Contact: Randy Crum, Police Captain) - REMOVED**

Item was removed from the consent agenda.

- M. CSO#5922-09-2025, resolution ratifying the appointments of chairpersons and vice-chairpersons of the City of Burleson Boards, Commissions, and Committees. (Staff Contact: Lisandra Leal, Assistant City Secretary)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

- N. CSO#5923-09-2025, 5-year contract with Motorola Solutions, Inc., for ASTRO 25 Advanced Services software through a cooperative purchasing agreement with DIR contract (DIR-CPO-5433) in the amount of \$327,572.39. (Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)**

Motion made by Dan McClendon and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0.

## **5. CONSENT AGENDA – ITEMS REMOVED**

- I. CSO#5919-09-2025, Cooperative Purchasing Agreement with Austin Mac Haik Ford Lincoln, Ltd through the BuyBoard Cooperative (Contract # 724-23) for purchase of six (6) light duty trucks in the amount of \$260,995.50. (Staff Contact: Errick Thompson, Director of Public Works)**

Errick Thompson, Director of Public Works, presented items 5I and 5J as one presentation to the city council.

Motion made by Adam Russell and seconded by Alexa Boedeker to approve.

Motion passed 7-0.

- J. CSO#5920-09-2025, Cooperative Purchasing Agreement with Rush Truck Centers through the BuyBoard Cooperative (Contract #724-23 and #723-23) for purchase of six replacement vehicles in the amount of \$582,398.50. (Staff Contact: Errick Thompson, Director of Public Works)**

Motion made by Larry Scott and seconded by Alexa Boedeker to approve.

Motion passed 7-0.

- L. CSO#5921-09-2025, ten-year contract with Axon Enterprise Incorporated to purchase in-car camera, body-worn camera, taser, drone, software, services and products through a cooperative purchasing agreement with BuyBoard in the amount of \$7,321,846.58. (Staff Contact: Randy Crum, Police Captain)**

Billy Cordell, Police Chief, presented a contract to the city council.

Motion made by Victoria Johnson and seconded by Larry Scott to approve.

Motion passed 7-0.

## 6. ETJ RELEASE

- A. **CSO#5924-09-2025, ETJ Release Petition for 2787 SW Hulen ST (Case 25-256): Consider and take possible action on a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 11.811 acres of land addressed as 2787 SW Hulen ST. (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Tony McIlwain, Development Services Director, presented a petition to the city council.

No action taken.

## 7. DEVELOPMENT APPLICATIONS

- A. **CSO#5925-09-2025, resolution for a Commercial Site Plan with waivers to Chapter 63, Sign Regulations, Section 63-36; pertaining to a roof sign, the number of poster signs and Chapter 86, Landscaping, Trees and Vegetation, Section 86-109; pertaining to landscaping of parking lots located at 1161 SW Wilshire BLVD (Case 25-099). (Staff Contact: Tony McIlwain, Development Services Director) (Note: City Council Agenda was posted prior to this item being heard by the Planning and Zoning Commission)**

Tony McIlwain, Development Services Director, presented a resolution for a commercial site plan with waiver to the city council.

During discussion, the Mayor Pro Tem expressed concern that while he was not opposed to the waiver request, the packet lacked justification for granting variances, which could create the appearance that the city was excusing its own requirements without explanation.

Staff responded that the additional insignia provided symmetry, broke up the building massing, and preserved the identity of dispatch after its merger with the Police Department. The canopy signage issue stemmed from an outdated roof sign code that staff is in the process of revising, and similar requests have been approved for other businesses in the past. Landscape modifications were necessary to accommodate large police vehicles and were addressed through coordination with the project consultant. The Mayor Pro Tem stated that the explanations were reasonable but stressed the importance of including such justifications in the written record for transparency and consistency.

Motion made by Dan McClendon and seconded by Larry Scott to approve.

Motion passed 7-0.

## 8. GENERAL

- A. CSO#5926-09-2025, resolution nominating candidates for the election of members to the Tarrant Appraisal District Board of Directors (*Staff Contact: Janalea Hembree, Assistant to the City Manager*)**

Janalea Hembree, Assistant to the City Manager, presented a resolution to the city council.

Motion made by Larry Scott and seconded by Victoria Johnson to nominate Gary Losada.

Motion passed 7-0.

- B. CSO#5927-09-2025, professional service agreement with Kimley-Horn and Associates, Inc. for development of an Americans with Disabilities Act Transition Plan in the amount of \$475,000. (*Staff Contact: Errick Thompson, Director of Public Works*)**

Errick Thompson, Director of Public Works, presented an agreement to the city council.

Motion made by Adam Russell and seconded by Larry Scott to approve.

Motion passed 7-0.

- C. CSO#5928-09-2025, two-year agreement with Dalworth Lighting & Electrical Services, LLC. for streetlight repair and maintenance through an Inter-local Purchasing Agreement with the City of Dallas in the amount of \$350,000. (*Staff Contact: Errick Thompson, Director of Public Works*)**

Errick Thompson, Director of Public Works, presented an agreement to the city council.

Motion made by Dan McClendon and seconded by Larry Scott to approve.

Motion passed 7-0.

- D. Ordinance establishing a No Parking Zone along both sides of S. Dobson Street between Miller Street and Booger Creek and along both sides of W. Miller Street from S. Dobson Street to S. Commerce Street; directing the City Manager or designee to erect the appropriate signage; incorporating the recitals into the body of the ordinance; finding and determining that the meeting at which this ordinance is passed is open to the public as required by law; providing a cumulative clause, a severability clause, a savings clause, a penalty clause, providing for publication; and an effective date. (First Reading) (*Staff Contact: Errick Thompson, Director of Public Works*)**

Errick Thompson, Director of Public Works, presented an ordinance to the city council.

Motion made by Dan McClendon and seconded by Adam Russell to approve.

Motion passed 7-0.

- E. CSO#5929-09-2025, minute order accepting the proposal from BTX Flex, LLC in response to RFP 2025-006 for the sale of real property located at 112 SE Gardens Boulevard and directing staff to enter into negotiations with the proposer. (Staff Contact: Alex Philips, Director of Economic Development)**

*An affidavit of disqualification has been completed by Phil Anderson and Adam Russell and filed with the City Secretary stating conflict of interest on record on the proposed item.*

*Phil Anderson and Adam Russell left the dais at 6:45 p.m.*

Alex Philips, Director of Economic Development, presented a minute order to the city council.

Motion made by Larry Scott and seconded by Alexa Boedeker to approve.

Motion passed 5-2, with Phil Anderson and Adam Russell abstaining.

*Phil Anderson and Adam Russell returned to the dais at 6:50 p.m.*

- F. CSO#5930-09-2025, minute order for the appointments of council committees for the 2025-2028 term. (Staff Contact: Monica Solko, Deputy City Secretary)**

Monica Solko, Deputy City Secretary, presented a minute order reviewing the council committee appointments for 2025-2028 to the city council.

Council made the following appointments during discussion:

Public Safety & Municipal Court Committee:

1. Victoria Johnson
2. Phil Anderson
3. Chris Fletcher

Infrastructure & Development Committee:

1. Alexa Boedeker
2. Chris Fletcher
3. Dan McClendon

Finance Committee:

1. Larry Scott
2. Dan McClendon
3. Adam Russell

Community Service Committee:

1. Victoria Johnson
2. Phil Anderson
3. Alexa Boedeker



Community & Intergovernmental Relations Committee:

1. Victoria Johnson
2. Phil Anderson
3. Alexa Boedeker

City Council Policies & Valuation Committee:

1. Larry Scott
2. Dan McClendon
3. Adam Russell

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve appointments.

Motion passed 7-0.

**9. REPORTS AND PRESENTATIONS**

**A. Receive an update and hold a discussion regarding the 89th legislative session. (*Presenter: Brandon Aghamalian, Focused Advocacy*) (*Staff Contact: Janalea Hembree, Assistant to the City Manager*)**

Brandon Aghamalian, Focused Advocacy, reported on the 89<sup>th</sup> legislative session to the city council. An overview of the session was presented, noting the large volume of bills filed and the significant percentage impacting cities. Among the Governor's and Lieutenant Governor's priorities, property tax relief and school choice were emphasized as major issues. Specific to Burleson, the city pursued authorization for a Qualified Hotel Project through House Bill 3192 and Senate Bill 2622, later incorporated into an omnibus hotel bill. That measure failed in the Senate after an amendment limiting cities to a single project created opposition from other municipalities, marking the first time such legislation had not passed since the program began.

Council expressed disappointment, noting the time and resources dedicated to the effort, while the consultant acknowledged the setback and confirmed the strategy for filing stand-alone bills earlier in the next session.

Additional legislative updates included bills addressing appraisal district reappraisals, ambulance balance billing protections, and municipal impact fees. The consultant concluded by reviewing key bills that did not pass, including the taxpayer-funded lobbying ban and measures on election changes, noting the importance of continued communication with legislators.

**B. Receive a report, hold a discussion, and provide staff direction on the flood warning system. (*Staff Contact: Errick Thompson, Director of Public Works*)**

Errick Thompson, Director of Public Works, gave council an update on the new flood warning infrastructure funded in the FY 2024–25 budget and installed at three low-water crossings: South Fox Lane, Southeast Tarrant at Miller, and Southwest Hulen Street. The system, completed in August 2025, includes high-tech camera sensors powered by solar energy with battery backup, cellular communication, and a central monitoring system. Sensors record water levels approximately every 30 minutes and

trigger flashing warning signs when thresholds are met, providing advance notice to motorists and alerting staff to close crossings as needed. Data from a late August rain event demonstrated the system's effectiveness, with alarms activating during rising water and deactivating once levels receded. Alerts are transmitted to Public Safety Dispatch and Public Works, though closures at Hulen and Southeast Tarrant must still be performed manually. Staff noted that while no major capital projects are currently planned to replace these crossings, a project at Southeast Tarrant is moving toward bidding, primarily to address sewer line issues. The city continues to monitor potential funding opportunities through the Texas Water Development Board and federal programs to support future drainage improvements.

There were no questions from Council.

#### **10. CITY COUNCIL REQUEST FOR FUTURE AGENDA ITEMS AND REPORTS**

- Evaluation report on Fox Lane coming into Hidden Creek.

#### **11. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

##### **A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

- Receive a report and hold a discussion regarding a facility management agreement with Sports Facilities Management, LLC
- Receive a report and hold a discussion regarding City operations and new laws recently enacted following the sessions of the 89<sup>th</sup> Texas Legislature, including House Bills 2464, 2844, and 4144, as well as Senate Bill 8 (2<sup>nd</sup> Special Session)

##### **B. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**

Motion was made by Dan McClendon and seconded by Victoria Johnson to convene into executive session. **Time: 7:45 p.m.**

Motion passed 7-0.

*Victoria Johnson left the meeting at 8:11 p.m.*

Motion was made by Adam Russell and seconded by Phil Anderson to reconvene into open session. **Time: 8:38 p.m.**

Motion passed 6-0, with Victoria Johnson absent.

## 12. ADJOURNMENT

Motion made by Dan McClendon and seconded by Alexa Boedeker to adjourn.

Mayor Chris Fletcher adjourned the meeting.

**Time: 8:38 p.m.**

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Monica Solko  
Deputy City Secretary