

City Council Regular Meeting

DEPARTMENT: City Secretary's Office

FROM: Amanda Campos, City Secretary

MEETING: September 5, 2023

SUBJECT:

Review, discuss, and provide staff direction on Council Policy #17 - City Council Rules of Procedure For City Council Meetings Establishing City Council Rules of Procedure For City Council Meetings.

SUMMARY:

The City Council adopted Council Policy #17 originally in 1982 with modification to the policy in 1985, 2020, February 2021, August 2021, and June 2022. The policy is reviewed annually to consider changes based on operational needs of council agendas. The policy is a collaboration between City Council, Staff, and consideration of the community.

The council will be presented with the current policy and asked to consider any changes they deem necessary based on the current operations and proposed 2024 Council calendar.

OPTIONS:

1) Review and provide direction to staff on the policy.

STAFF CONTACT:

Name: Amanda Campos Title: City Secretary

acampos@burlesontx.com

817-426-9665 or 817-291-5846