

A person wearing a hat and a blue shirt is riding a red riding mower on a golf course green. The mower is moving away from the camera, leaving a trail of cut grass. The background features a large, leafy tree and a clear sky. The scene is brightly lit, suggesting a sunny day.

# Right-of-Way Mowing Contracts

City Council Meeting: September 5, 2023

**Staff Presenter: Jen Basham, Parks and Recreation Director**

# Overview

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- ① **Background**
- ② **Mowing Services**
- ③ **Description of Tiers**
- ④ **Financial and Bid Summary**
- ⑤ **Options**

# **Background**

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- **November 2021: 5-year right-of-way mowing contracts approved**
- **Due to challenges with contractor's ability to maintain service demands of Tier 2 and Tier 3 West mowing specifications over two growing seasons, staff felt it was necessary to solicit new bids**
- **Presented to Parks Board for recommendation on August 24, 2023**

# Right-of-Way Mowing Services

## Services provided during growing season - March thru November

- **Mowing**
- **Edging**
- **Line trimming**
- **Minor litter removal prior to mowing**
- **Back-back blowing**
- **Ornamental tree sucker removal**



# Mowing Service Tiers Under Consideration

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- **Tier 2**

- Bi-weekly services (20 cycles per year)
- Moderately visible properties, medians and rights-of-way
- 33 properties comprising approximately 90 acres

- **Tier 3 (West)**

- Monthly services (10 cycles per year)
- Low traffic and visibility rights-of-way
- 37 properties comprising approximately 100 acres

# Tier 2 Bid Summary

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- **Request for Proposals: best overall value**
- **Total responsive bidders: 3**
- **Bid range:**
  - High \$257,520.00
  - Median \$137,800.00
  - Low \$125,485.47
- **Recommended award:**
  - Contractor: Yellowstone Landscape, LLC
  - Bid: \$125,485.47
  - 5% contingency: \$6,274.27
  - Annual award: \$131,759.74
  - Total 3-year award: \$395,279.23
- **Funding source: Existing contract funds**

# Tier 3 West Bid Summary

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- **Request for Proposals: best overall value**
- **Total responsive bidders: 4**
- **Bid range:**
  - High \$199,800.00
  - Median \$118,935.00
  - Low \$74,609.40
- **Recommended award:**
  - Contractor: BST Mowing
  - Bid: \$74,609.40
  - 5% contingency: \$3,730.47
  - Annual award: \$78,339.87
  - Total 3-year award: \$235,019.61
- **Funding source: Existing contract funds**

# 3-year Bid Summary

Tier/Vendor	Year 1	Year 2	Year 3	3-year Total
Tier 2/Yellowstone	\$131,759.74	\$131,759.74	\$131,759.74	\$395,279.23
Tier 2/Current Vendor	\$102,380.25	\$102,380.25	\$102,380.25	\$307,155.8
Tier 3W/BST	\$78,339.87	\$78,339.87	\$78,339.87	\$235,019.61
Tier 3W/Current Vendor	\$81,753	\$81,753	\$81,753	\$245,259
Net Increase	\$25,976.36	\$25,973.36	\$25,976.36	\$77,929.08

# Options for Tier 2 Mowing Services

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## Staff Recommendation



**Approve a 3-year contract for Tier 2 Mowing Services with Yellowstone Landscape LLC for \$395,279.23**



**Deny a 3-year contract for Tier 2 Mowing Services with Yellowstone Landscape LLC for \$395,279.23**

## Parks Board Recommendation 8/24/23

# Options for Tier 3 West Mowing Services

## Staff Recommendation



**Approve a 3-year contract for Tier 3 West Mowing Services with BST Mowing for \$235,019.61**



**Deny a 3-year contract for Tier 3 West Mowing Services with BST Mowing for \$235,019.61**

**Parks Board Recommendation 08/24/23**