
City Council Regular Meeting

DEPARTMENT: Parks and Recreation
FROM: Jen Basham, Parks and Recreation Director
MEETING: September 5, 2023

SUBJECT:

Consider approval of a 3-year contract with BST Mowing for mowing of Tier 3 West properties for monthly mowing cycles for an amount not to exceed \$235,019.61. (*Staff Presenter: Jen Basham, Parks and Recreation Director*)

SUMMARY:

The current mowing contract for Tier 3 West right-of-way properties began in November 2021. Due to challenges in accommodating demands of mowing schedules, the decision was made to issue a new request for proposals for mowing services for these properties. Submissions were evaluated based on best overall value for services offered.

BST Mowing is being recommended for the following services:

1. Tier 3 West mowing services per year: \$74,609
2. Tier 3 West mowing cycles per year plus 5% contingency: \$78,339.87

3-year contract annualized summary with 5% contingency:

Year 1	Year 2	Year 3	Total 3-year contract
\$78,339.87	\$78,339.87	\$78,339.87	\$235,019.61

OPTIONS:

- 1) Approve as presented
- 2) Approve with changes
- 3) Deny

RECOMMENDATION:

Staff recommendations if any

PRIOR ACTION/INPUT (Council, Boards, Citizens):

List date and description of any prior action related to the subject

FISCAL IMPACT:

Total of \$78,339.87 is budgeted in fiscal year 2023-24

Budgeted Y/N: Y

Fund Name

Account #:

STAFF CONTACT:

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