

BURLESON 4A ECONOMIC DEVELOPMENT CORPORATION
MARCH 23, 2026
DRAFT MINUTES

BOARD MEMBERS PRESENT:

Larry Scott, Place 1
Phil Anderson, Place 2
Dan McClendon, President, Place 3
Alexa Boedeker, Place 4
Adam Russell, Vice-President, Place 5

BOARD MEMBERS ABSENT:

Staff present:

Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 4:30P.M.

President Dan McClendon called the meeting to order. **Time: 4:30 P.M.**

2. CITIZEN APPEARANCE

- No speakers.

3. GENERAL

A. Minutes from the February 16, 2026 Economic Development Corporation (Type A) meeting. (Staff Contact: Lisandra Leal, Assistant City Secretary)

Motion by Alexa Boedeker and seconded by Phil Anderson to approve.

Motion passed 5-0.

B. 4A03232026AmericanCompletionTools, resolution authorizing a Performance Agreement between American Completion Tools, Inc., and the Burleson 4A Economic Development Corporation for the business expansion located at 3084 S. Burleson Boulevard.. (Staff Contact: Alex Philips, Director of Economic Development)

Alex Philips, Director of Economic Development, presented a resolution authorizing a performance agreement with American Completion Tools, Inc. to the board.

Motion by Adam Russell and seconded by Alexa Boedeker to approve.

Motion passed 5-0.

C. 4A03232026 2nd Amend Annual Budget, resolution an amending Resolution 4A102025 Amend Annual Budget by amending the Capital Improvement Plan. (Staff Contact: Randy Moorison, P.E. Director of Capital Engineering)

Randy Morrison, Director of Capital Engineering, presented a resolution amending the Capital Improvement Plan to the board.

Motion by Larry Scott and seconded by Adam Russell to approve.

Motion passed 5-0.

4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

5. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the Economic Development Corporation may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- **Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

No executive session.

6. ADJOURNMENT

There being no further discussion President Dan McClendon adjourned the meeting.

Time: 4:39 P.M.

Monica Solko
Deputy City Secretary