

BURLESON PARKS AND RECREATION BOARD  
MARCH 12, 2026  
MINUTES  
DRAFT

**ROLL CALL**

**BOARD MEMBERS PRESENT**

Matt Quinn, Chair  
Tyler Knox, Vice Chair  
Addison Oscarson  
Miguel Angel Sanchez  
Sherry Scott  
Shannan Sutter

**BOARD MEMBERS ABSENT**

Ashli Logan  
Christian Schott

**Staff Present**

Jessica Martinez, Deputy Director of Parks  
Sarah Heath, Senior Administrative Specialist/Recording Secretary

**Guests**

None.

1. **CALL TO ORDER - Time 6:00 PM**

Matt Quinn, Chair, called the meeting to order. **Time: 6:03 PM.**

2. **CITIZEN APPEARANCES**

None.

3. **GENERAL**

- A. **Consider approval of the minutes from the February 19, 2026 meeting.  
(Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Shannan Sutter and seconded by Sherry Scott to approve the minutes.

Motion passed 6-0. Absent Ashli Logan, Christian Schott.

4. **REPORTS AND PRESENTATIONS**

- A. **Receive a report, hold a discussion, and provide staff feedback regarding the scope for Phase I of the Burluson Legacy Park. (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Jessica Martinez, Deputy Director of Parks, presented a report for Phase 1 of the Burluson Legacy Park. The presentation included the refined scope for Phase I, the full build-out context, and the anticipated project timeline. Staff requested feedback from the Board. A discussion followed.

**B. Receive the February 2026 Department Update Presentation (*Staff Contact: Jen Basham, Director of Parks and Recreation*)**

Jessica Martinez, Deputy Director of Parks, provided a departmental update to the Board for February 2026.

**C. Review the April 2026 Parks and Recreation calendar. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)**

A paper copy of the April 2026 programming calendar was given to the Board.

**5. REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

None.

**6. ADJOURN**

There being no further business, Matt Quinn, Chair, adjourned the meeting. **Time: 6:53 PM.**

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Sarah Heath  
Recording Secretary