



## Department Memo

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### Planning & Zoning Commission Meeting

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**DEPARTMENT:** Development Services

**FROM:** Peggy Fisher, Administrative Assistant Sr.

**MEETING:** December 17, 2024

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**SUBJECT:**

Approve the minutes from December 3, 2024 Regular Session of the Planning & Zoning Commission meeting.

**SUMMARY:**

Minutes from the December 3, 2024 Regular Session of the Planning & Zoning Commission meeting.

**OPTIONS:**

Approve as presented

**RECOMMENDATION:**

Approve the minutes from the December 3, 2024 Regular Session of the Planning & Zoning Commission meeting.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

None

**FISCAL IMPACT:**

None

**STAFF CONTACT:**

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Recording Secretary  
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817-426-9611

## PLANNING AND ZONING COMMISSION

December 3, 2024  
MINUTES

### Roll Call

#### Commissioners Present

David Hadley  
Ashley Brookman  
Bill Janusch  
Michael Tune (Chair)  
Clint Faram  
Michael Kurmes  
Brandon Crisp

#### Commissioners Absent

Dan Taylor  
Cobi Tittle  
Bobby Reading

#### Staff

Matt Ribitzki, City Attorney  
Emilio Sanchez, Assistant Director Development Services  
Lidon Pearce, Planner  
Peggy Fisher, Administrative Assistant

### **REGULAR SESSION**

#### **1. Call to Order – 6:00 PM**

**Invocation – David Hadley**

**Pledge of Allegiance**

**Texas Pledge**

#### **2. Citizen Appearance**

None

#### **3. Consent Agenda**

- A.** Consider approval of the minutes from November 12, 2024 Planning and Zoning Regular Commission meeting. (Staff Contact: Tony McIlwain, Director Development Services).

Motion made by Commissioner Ashley Brookman and second by Commissioner Clint Faram to approve the consent agenda.

Motion passed, 7-0. Commissioners Dan Taylor, Cobi Tittle & Bobby Reading were absent.

#### **4. Public Hearing**

None

#### **5. Reports and Presentations**

None

#### **6. General**

- A. Chick-fil-A at 111 NW John Jones (Case 24-326): Consider a recommendation of approval for a resolution for a commercial site plan amendment with a variance to Section 132-115; Accessory building and structure yard regulations; pertaining to drive-thru canopies. (*Staff Contact: Lidon Pearce, Principal Planner*)

Motion made by Commissioner Michael Kurmes and second by Commissioner Clint Faram to approve.

Motion passed, 6-1. Commissioner Bill Janusch was opposed. Commissioners Dan Taylor, Cobi Tittle & Bobby Reading were absent.

- B. Consider approval of a minute order setting the Planning and Zoning Commission meeting dates for calendar year 2025. (Case 24-355) (*Staff Contact: Emilio Sanchez, Development Services Assistant Director*)

Motion made by Commissioner Ashley Brookman and second by Commissioner Bill Janusch to approve.

Motion passed, 7-0. Commissioners Dan Taylor, Cobi Tittle & Bobby Reading were absent.

#### **7. Community Interest Items**

None

#### **8. Executive Session**

In accordance with Chapter 551 of the Texas Government Code, the City Commission may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

**A. Pending or Contemplated Litigation or to Seek the Advice of the City  
of Attorney Pursuant to Section 551.071**

**9. Adjourn**

There being no further business Chair Michael Tune adjourned the meeting.  
**Time – 6:25PM**

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Peggy Fisher  
Administrative Assistant  
Recording Secretary