BURLESON PUBLIC SPACES & CULTURAL HERITAGE BOARD
OCTOBER 13, 2026
MINUTES
DRAFT

ROLL CALL

BOARD MEMBERS PRESENT
Payton Byrd, Chair
John Zamaripa, Vice Chair
Joy Larabell
John Weeks
Naomi Jaramillo
Vanessa Shimek
Vaughn Schlegel
Steve Ann Richie

BOARD MEMBERS ABSENT

Staff Present
William "Bud" Humble, Senior Center Supervisor
Sarah Heath, Senior Administrative Specialist/Recording Secretary

Guests
None.

1. **CALL TO ORDER - Time 6:00 p.m.**

   With a quorum of the Public Spaces and Cultural Heritage Board present, Chairperson Payton Byrd called the meeting to order. **Time: 6:00 p.m.**

2. **CITIZEN APPEARANCES**

   None.

3. **GENERAL**

A. **Consider and take possible action on the minutes from the August 11, 2026 meeting. *(Staff Contact: Sarah Heath, Senior Administrative Specialist)***

Motion made by Vaughn Schlegel and seconded by Payton Byrd to approve the minutes as presented.

Motion passed 7-0 with Vanessa Shimek absent.

6:06 p.m. Vanessa Shimek entered the Board meeting.

4. **REPORTS AND PRESENTATIONS**

A. Receive a presentation, hold a discussion, and provide staff feedback regarding a future Lakewood Drive art feature within Chisholm Summit. ***(Staff Contact: Eric Oscarson, Deputy City Manager)***

Sarah Heath, Senior Administrative Specialist, gave a presentation on a future Lakewood Drive art feature within the Chisholm Summit master-planned community. The presentation included:

- How the future art feature aligns with the Public Art Plan
- The themes identified for Chisholm Summit
- The location of the future art feature at Lakewood Drive

Board discussion reflected support for a feature with a scale appropriate to the size of the roundabout. The Board expressed concern for associated landscaping that might unsafely obscure traffic visibility.

Staff requested the Board's direction on the type(s) of artwork and subject matter to guide the call for artists and the selection of the feature. The Board expressed support for interactive or dynamic features with considerations for safety and the avoidance of driver distractions, metal or sculptural artworks, mosaic works with potential community involvement, sculpture incorporating a lighting element, or bronze works. The Board expressed support for depictions such as a cowboy hat, horses, longhorns, cattle, sculptures of hands, and spurs. Board discussion reflected support for modern or rustic styles, highlighting the equestrian theme or a cattle drive.

The Board reflected support for a future project that would place art along medians, such as a sequence of horses or cattle.

Ms. Heath presented the process for commissioning artworks, as outlined in the Public Art Plan and Public Art policy. As this future art feature is planned to exceed $50,000 in value, an Art Selection Advisory Committee for the project will be formed. The Board expressed support for involving local students, such as Hill College Arts & Humanities students, for future projects. Board members Payton Byrd, Joy Larabell, Steve Ann Richie, and Naomi Jaramillo expressed interest in serving on the Art Selection Advisory Committee. The committee will also include recognized experts and representatives of the community demographic.

B. Receive a presentation, hold a discussion, and provide staff feedback regarding senior programming at the Burleson Senior Activities Center. ***(Staff Contact: William "Bud" Humble, Senior Center Supervisor)***

Bud Humble, Senior Center Supervisor, gave a presentation with an overview of the Senior Activity Center's Strategic Plan. The presentation included:

- How the Strategic Plan was developed

- An overview of the facility and FY 2025 metrics
- Current challenges: facility limitations with ADA considerations, awareness gaps

Board discussion reflected support for potential community fundraising as supplemental funding to expedite facility improvements not currently within the approved budget, the center's new social media growth, additional enhanced outdoor spaces at the facility, and consideration for renting open properties in the community to allow for program expansion.

Mr. Humble presented the center's current strengths, which include a loyal and engaged membership, a welcoming staff and inviting atmosphere, diverse programs and activities, broad community support, and the center's role as an affordable and accessible resource. The Board expressed support for volunteers at the center.

6:50 p.m. Vanessa Shimek exited the Board meeting.

6:52 p.m. Vanessa Shimek entered the Board meeting.

The Board recommended that staff explore establishing a presence for the center at City events, through volunteers or staff, to increase public awareness. Mr. Humble clarified that participation at the center is intended for individuals 50 years of age or older, with limited exceptions such as family events. He clarified that future planning is focused on anticipated staffing needs.

Mr. Humble identified renewed outreach to schools as an additional means of engaging volunteers and expanding programming. The Board recommended utilizing student groups for potential volunteer involvement.

Mr. Humble continued to present:

- Overall high levels of participant satisfaction
- Prioritized improvements to address facility limitations and concerns and program delivery

The Board expressed support for considering volunteers to supplement cleaning needs.

Mr. Humble clarified the center's budget encompasses payroll, utilities, information technology, communications, facility maintenance and improvements, foodstuffs, cleaning supplies, office supplies, programming such as crafting supplies, vending supplies, and printing materials. He noted that donation funding is primarily used to support trips and events.

Mr. Humble presented four focus areas: facilities and infrastructure, programs and services, community awareness and engagement, and organizational capacity. He identified improvements with considerations for ADA compliance,

such as the future alteration of the accessible ramp and the installation of cabinets to serve as a barrier for mounted televisions for the benefit of visually-impaired visitors.

Mr. Humble identified robust programming for health and wellness programs and education on scams. He identified flexible scheduling as a challenge due to staffing limitations. He identified shuttle transportation services as an ongoing challenge for the area, with JC Connect providing some local support. He expressed support for student art showcased at the center.

An increased number of family days are being planned in the future to increase community awareness and engagement.

Mr. Humble also expressed an ongoing need for volunteers.

Mr. Humble clarified the budget is reviewed annually.

Mr. Humble also identified a need for increased staffing to facilitate long-term planning and programming, while acknowledging the challenges presented by budget constraints and competitive wages.

The Board expressed support for using community feedback and survey data to inform planning. Mr. Humble identified spreading awareness of the Burleson Senior Activity Center as a way that the Board could support senior programming in Burleson.

Board discussion included acknowledging the ongoing challenges of parking to access the center, especially for visitors who are mobility-impaired. Staff have implemented signage to identify appropriate parking areas around the center. The Board recommended that staff consider implementing a crosswalk with warning lights to enhance safety for pedestrians crossing NW Ellison St to and from the overflow parking area.

C. Receive a tour of the Burleson Senior Activities Center. *(Staff Contact: William "Bud" Humble, Senior Center Supervisor)*

Bud Humble, Senior Center Supervisor, gave a tour of the Burleson Senior Activities Center. The tour included viewing:

- Meeting Room D: Bridge/Domino Room
- Meeting Room A: Classroom
- Meeting Room B: Sewing Room
- Meeting Room E: Main/Front Room
- Kitchen
- Hallway
- Meeting Room C: Exercise and Recreational Room

The Board expressed support for potential intergenerational programming.

Mr. Humble also discussed the flower beds to the exterior of the building and the wind phone to the side of the building.

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

None.

6. **ADJOURN**

There being no further business, a motion was made by Vaughn Schlegel and seconded by John Zamaripa to adjourn the meeting. Chairperson Payton Byrd adjourned the meeting. **Time: 7:35 p.m.**

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Sarah Heath
Recording Secretary