
City Council Regular Meeting

DEPARTMENT: Public Works

FROM: Eric Oscarson, Public Works Director

MEETING: February 20, 2023

SUBJECT:

Consider approval of a contract with Rockdale Country Ford for the purchase of a Library Van using a cooperative purchasing agreement with BuyBoard in the amount of \$118,770.25 (*Staff Contact: Kip Dernovich, Deputy Director – Operations Public Works*)

SUMMARY:

The Public Works Department is responsible for the purchase, replacement, maintenance, and overall lifecycle management of the City's fleet. Purchasing and replacing fleet assets in a timely manner prevents the increased maintenance and indirect costs from exceeding the capital dollars saved by extending vehicle replacement. Indirect costs associated with delayed asset replacement include:

- Reduced employee efficiency and lost productivity.
- Increased fleet size to compensate for higher out of service rates
- Increased accident rates or liability exposure.

Given this, along with the fiscal magnitude and operational importance of the City of Burleson's vehicles and equipment, Equipment Services staff use six criteria to create an annual vehicle replacement schedule. The six criteria include: Age, Miles/Hours, Type of Service, Reliability, Maintenance and Repair Costs, as well as Condition. This method effectively determines the optimal time vehicles and/or equipment should be replaced. According to the City's Equipment Replacement Policy, assets will be replaced with a total score of 21 or higher.

All new equipment requested in this action was planned in the budget process and approved in the Fiscal 2023 operating budget by City Council. To ensure that the quoted BuyBoard pricing is fair and competitive, Equipment Services staff reached out to four (4) vehicle dealerships (two (2) local and two (2) within the DFW area). Staff received three (3) no responses and one (1) local vehicle dealership that stated they didn't have any vehicles the City was requesting on their lot and to order the vehicles would take more than one year.

The vehicle will have storage for tables, chairs and program supplies, a shade awning, a monitor to promote library programs and services, an onboard generator to produce power for electronic equipment and an onboard bubble machine to attract families and children.

The total amount of funding available through the FY2023 budget process for the purchase of this fleet vehicle was \$124,500.00. Staff anticipate delivery of the vehicles in late Summer of 2023.

The table below indicates the list of vehicles to be purchased in this fiscal year's budget.

Vehicle	Quantity	Unit Price	Total Cost
New Vehicle			
<i>Library Van</i>			
Ford Transit Van	1	\$49,420.25	\$49,420.25
Sub-Total			\$49,420.25
TSS Retrofit Cost	1	\$68,950.00	\$68,950.00
BuyBoard Fee (Ford)	1	\$400.00	\$400.00
Grand Total			\$118,770.25

OPTIONS

- 1) Approve a contract with Rockdale Country Ford for the purchase of a Library Van using a cooperative purchasing agreement with BuyBoard in the amount of \$118,770.25.
- 2) Deny a contract with Rockdale Country Ford for the purchase of a Library Van using a cooperative purchasing agreement with BuyBoard in the amount of \$118,770.25.

RECOMMENDATION:

Approval of a contract with Rockdale Country Ford for the purchase of a Library Van using a cooperative purchasing agreement with BuyBoard in the amount of \$118,770.25.

FISCAL IMPACT:

Budgeted Y/N: Y

Fund Name: Governmental Equipment Replacement Fund

Full Account #s:

burlesontx.com | 817.426.9611 | 141 W Renfro Street, Burleson, Texas 76028

Amount: \$118,770.25
Project (if applicable):
Financial
Considerations:

STAFF CONTACT:

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