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## City Council Regular Meeting

**DEPARTMENT:** City Manager's Office  
**FROM:** Tommy Ludwig, Deputy City Manager  
**MEETING:** August 15, 2022

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**SUBJECT:**

Consider approval of a conflict of interest waiver agreement with Taylor Olson Adkins Sralla Elam (TOASE) law firm associated with an extraterritorial jurisdiction (ETJ) boundary adjustment between the cities of Burleson, Crowley, and Fort Worth. *(Staff Contact: Tommy Ludwig, Deputy City Manager)*

**SUMMARY:**

The city of Fort Worth has contacted city of Burleson staff regarding a tract of land in their ETJ, which they have determined they cannot provide city services to, due to its distance from their corporate limits. Fort Worth indicated that they were interested in possibly relinquishing this portion of their ETJ to the cities of Burleson and Crowley. However, before Fort Worth will relinquish the ETJ they stated that Burleson and Crowley must agree to how the area would be split amongst the municipalities. Any ETJ relinquished from Fort Worth would be incorporated into Burleson and Crowley's ETJ, and would not become corporate limits without a voluntary annexation by the property owners.

In order to legally document the proposed division of property, a boundary agreement must be prepared and adopted by the cities of Burleson, Crowley, and Fort Worth. TOASE serves as the city attorney for Burleson and Crowley, and cannot assist in preparing the boundary agreement unless a conflict waiver is approved by both City Councils. Upon approval of the conflict of interest waiver by Burleson and Crowley, TOASE will begin preparing a formal boundary agreement defining how the area would be divided between the municipalities. Once drafted, the boundary agreement would appear before each City Council at a later date for separate consideration and action.

**OPTIONS:**

- 1) Approve the conflict of interest waiver agreement with TOASE law firm
- 2) Deny the conflict of interest waiver agreement with TOASE law firm

**RECOMMENDATION:**

Approve the conflict of interest waiver agreement with TOASE law firm

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

NA

**FISCAL IMPACT:**

NA

**STAFF CONTACT:**

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