

BURLESON CITY COUNCIL REGULAR MEETING
MARCH 3, 2025
DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson
Alexa Boedeker
Chris Fletcher
Larry Scott
Dan McClendon
Adam Russell

COUNCIL ABSENT:

Staff present

Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Allen Taylor, City Attorney

1. CALL TO ORDER –

Mayor Fletcher called the meeting to order. **Time: 5:30 p.m.**

Invocation – Gloria Gillaspie, Senior Pastor Open Door Church

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. PUBLIC PRESENTATIONS

A. Proclamations

- A proclamation recognizing "Procurement Professionals' Day" on March 12, 2025. (Recipient: Purchasing Division)

B. Presentations

- A presentation to recognize the library for receiving the 2024 Achievement of Excellence in Libraries Award.

C. Community Interest Items

- Reminder that Egret season is upon us. Be vigilant and keep your eyes on the sky and trees. Don't forget report Egret and have no regret.

- Saturday, March 8, 2025 from 9:00 a.m. – 2:00 p.m. the Friends of the Library will be hosting a craft fair at the Senior Center. They will have lots of treasures crafted by local producers along with hot dogs and snacks.
- Kerr Middle School is currently hosting their end of the year art show at the Senior Center. Students who created artwork from Kerr Middle School will have an opportunity to have something displayed. Stop by, during business hours, and explore some of the really neat artistic abilities of our youth from March 6 – 10, 2025.

3. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn

- None.

B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.

- None.

4. CITIZEN APPEARANCES

- Beth Lynther, 512 Laurelwood Road,
 - Spoke about the Civic Academy, mentioning that it is super informative and she is learning a lot.
 - Noted that the Library recently received a new van and staff noticed there was no cover for the van. An anonymous department purchased a cover and she is very thankful for providing protection for the mobile van.
 - Requested that the Library's plan be included in the long range plan for the city.

5. CONSENT AGENDA

A. Minutes from the February 17, 2025 regular council meeting. (Staff Contact: Monica Solko, Deputy City Secretary)

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 7-0

B. Amendments to City Council Policy 36, addressing purchasing authority elements. (Staff Contact: Lauren Seay, Deputy Director of Administrative Services)

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 7-0

C. CSO#5756-03-2025, ordinance authorizing the City Manager to negotiate and execute a facilities reimbursement, shared parking, and mutual access agreement with Eastern Heights Church d/b/a the Heights Church, a Texas non-

profit corporation, providing a severability clause, and providing an effective date. (Final Reading) (Staff Contact: Tony McIlwain, Development Services Director)

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 7-0

- D. CSO#5757-03-2025, resolution authorizing CSO#5758-03-2025 Advance Funding Agreement (AFA), in the amount of \$253,000.00, with the Texas Department of Transportation (TxDOT) for SH174 Widening Project (Project #197405) and authorize the City Manager to sign on behalf of the City. (Staff Contact: Randy Morrison, PE, Director of Capital Engineering)**

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 7-0

6. DEVELOPMENT APPLICATIONS

- A. CSO#5759-03-2025, ordinance for voluntary annexation of approximately 88.140 acres of land in the exclusive Extraterritorial Jurisdiction (ETJ) of the City of Burleson, described in the F.A. Claridge Survey, abstract no. 142, located at 9325 CR 1016, related to a previously approved development agreement; providing a penalty clause; and providing for an effective date. (First and Final Reading) (Staff Contact: Tony McIlwain, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened and continued the public hearing. Time: 5:51 p.m.

Mayor Fletcher closed the public hearing. Time: 5:52 p.m.

Motion made by Dan McClendon and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0

- B. CSO#5760-03-2025, ordinance amending ordinance B-582, the zoning ordinance of the City of Burleson, Texas, by amending the official zoning map and changing the zoning on approximately 88.140 acres of land in the F.A. Claridge Survey, abstract no. 142, located at 9325 CR 1016 in the City of Burleson, Johnson County, Texas, from defaulted "A", Agriculture zoning district, to "PD" Planned Development zoning district, making this ordinance cumulative of prior ordinances; providing a severability clause; providing a penalty clause; and providing for an effective date. (First and Final Reading)(Staff Contact: Tony**

McIlwain, Development Services Director) (The Planning and Zoning Commission unanimously recommended approval)

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened and continued the public hearing. Time: 5:55 p.m.

Mayor Fletcher closed the public hearing. Time: 5:55 p.m.

Motion made by Phil Anderson and seconded by Adam Russell to approve the consent agenda.

Motion passed 7-0

7. REPORTS AND PRESENTATIONS

A. Receive a report, hold a discussion and provide staff direction on the city's website update. (Staff Contact: DeAnna Phillips, Director of Community Services)

DeAnna Phillips, Director of Community Services, gave an update on the city's website.

Council expressed that the website update looks great and appreciated the hard work that went into it.

B. Receive a report, hold a discussion and provide staff direction on the animal services adoption trailer. (Staff Contact: DeAnna Phillips, Director of Community Services)

DeAnna Phillips, Director of Community Services, presented on the animal services adoption trailer.

There were no questions from council.

C. Receive a report, hold a discussion, and provide staff direction regarding the Hulen Street Widening Project. (Staff Contact: Randy Morrison, P.E., Director of Capital Engineering)

Eric Oscarson, Deputy City Manager introduced Randy Morrison to council.

Randy Morrison, P.E., Director of Capital Engineering, presented on the Hulen Street Widening Project.

Discussion included project background, project elements, project progress, project coordination, project budget, and project timeline.

Options included:

- Proceed with design, meeting Federal standards, with the goal to pursue grant funding opportunities through NCTCOG.

- Postpone starting right-of-way acquisition until revenue outcomes and CIP adjustments are available.
- May require PSA Amendment to meet Federal standards.
- Construction start contingent upon funding award and/or CIP capacity.

OR

- Proceed with design and right-of-way, as currently planned in the CIP.
 - CIP to be updated as project estimates are updated and revenue updates are available.
 - Tentative construction start Summer 2026.

After brief discussion and questions, Tommy Ludwig, City Manager proposed option three: to continue with design as currently constituted, proceed with title work but not purchase right of way. As we get closer to budget, Council will have a better understanding of funding and will be able to direct staff at that time.

Council advised continuing with option three as proposed by Tommy Ludwig, City Manager.

D. Receive a report, hold a discussion, and provide staff direction regarding the CR1020 (Alsbury Boulevard) Extension – Phase 3 alignment and cross section. (ST2301) (Staff Contact: Randy Morrison, PE, Director of Capital Engineering)

Randy Morrison, P.E., Director of Capital Engineering, presented on the CR1020 (Alsbury Boulevard) Extension – Phase 3 alignment and cross section.

Discussion included project background, project design criteria, project progress, project coordination, project budget, and project timeline.

There were no questions from council.

8. LEGISLATIVE - REPORTS AND RELATED ACTION ITEMS

This is a standing item on the agenda of every regular meeting of the City Council that allows the City Council to receive reports, hold discussions, and give staff direction regarding any legislative matters pertaining to the 89th Texas legislative session. Additional action items may be specifically listed below when required.

- None

9. CITY COUNCIL REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS

- None.

10. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

-Steering Committee of Cities Served by Oncor

Motion was made by Adam Russell and seconded by Alexa Boedeker to convene into executive session. **Time: 7:18 p.m.**

Motion passed 7-0

Motion was made by Dan McClendon and seconded by Alexa Boedeker to reconvene into open session. **Time: 7:26 p.m.**

Motion passed 7-0

11. ADJOURNMENT

Motion made by Adam Russell and seconded by Victoria Johnson to adjourn.

Mayor Chris Fletcher adjourned the meeting.

Time: 7:27 p.m.

Lisandra Leal
Assistant City Secretary