


**City Council Regular Meeting**

**DEPARTMENT:** Parks and Recreation  
**FROM:** Jen Basham, Director of Parks and Recreation  
**MEETING:** June 1, 2026

**SUBJECT:**

Consider and take possible action on ordinance amending the city’s fee schedule ordinance for Fiscal Year 2025-26 (CSO#5907-09-2025, CSO#6086-03-2026) by amending fees associated with sports field rentals. (First Reading) (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

**STRATEGIC PRIORITY AND GOAL(S):**

Strategic Priority	Strategic Goal
 <p><b>Great Place to Live</b> Through Expanded Quality of Life Amenities</p>	<p>4.1 Provide high-quality recreation opportunities, events and facilities for residents</p>

**SUMMARY:**

As part of the transition of the Bartlett Soccer Complex and the adoption of the Sports Facility Use Policy, the Parks and Recreation Department is proposing amendments to the City’s fee schedule related to sports field rentals and tournament use. These amendments are intended to establish a clear and consistent fee structure that aligns with the operational framework outlined within the Sports Facility Use Policy and supports ongoing management of City-owned athletic facilities.

The proposed fee schedule maintains free access for unreserved public at facilities, other than Bartlett and Chisenhall, while establishing standardized rental rates for organized league play, recurring reservations, tournaments, and special events. The proposed structure aligns fees across athletic field types and provides flexibility for sports complex management to adjust fees and implement seasonal specials as necessary to maximize utilization, increase operational flexibility, and respond to market conditions.

The proposed amendments establish reservation fees for baseball, softball, multipurpose, and soccer fields and define tournament rental rates for one-day and multi-day events. Additionally, the proposed soccer field rental rates align with the operational transition of the Bartlett Soccer Complex and provide a framework for future recurring rentals and league play opportunities.

As part of this amendment, staff is also proposing updates to the fee structure at Chisenhall Sports Complex to provide additional operational flexibility under the City's third-party management model. The updated language establishes all listed fees as maximum charges and authorizes sports complex management to adjust rates and implement seasonal specials as necessary to maximize play, support tournament recruitment, and remain competitive within the regional sports tourism market.

The fee schedule further clarifies that, in the event of a dispute or conflict related to fees, the City Council shall retain final authority.

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## PROPOSED FEE SCHEDULE AMENDMENTS:

### City Sports Fields

Category	Fee
Unreserved Use	No Charge, Not applicable at Chisenhall or Bartlett
Organized League Athletics	City Leagues, BYA, BISA, and PeeWee Football
Baseball/Softball Field Reservation	\$50/field/1.5 hours
Multipurpose Field Reservation	\$25/field/hour
Soccer Field Reservation	\$40/field/hour or \$300/field/day
One-Day Tournament Ballfield Rental	\$450/field/day
Two-Day Spring/Summer Tournament	\$650/field/day plus \$75/team fee
Two-Day Fall/Winter Tournament	\$525/field/day plus \$75/team fee
Soccer Tournament Rental	\$300/field/day

All sports field fees listed represent maximum fees to be charged. Sports complex management shall have authority to adjust fees and implement seasonal specials as necessary to maximize play, support operational flexibility, and respond to market conditions. In the event of a question or conflict, the City Council shall provide final resolution.

**RECOMMENDATION:**

Staff recommends Council amend Fee Schedule

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

**REFERENCE:**

Fee Schedule Ordinance CSO#5907-09-2025; CSO#6086-03-2026

**FISCAL IMPACT:**

Increase Revenue for Sports Field Rentals

**STAFF CONTACT:**

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