

**BURLESON CITY COUNCIL REGULAR MEETING
MAY 18, 2026
DRAFT MINUTES**

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson
Alexa Boedeker
Chris Fletcher
Larry H. Scott
Dan McClendon

COUNCIL ABSENT:

Adam Russell

Staff present

Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Lisandra Leal, Assistant City Secretary
Allen Taylor, City Attorney
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER - Time 5:30 p.m.

Mayor Fletcher called the meeting to order. **Time: 5:32 p.m.**

Invocation led by Bob Massey, Secretary, Burleson Christian Ministerial Alliance (BCMA)

Pledge of Allegiance to the US Flag

2. PUBLIC PRESENTATIONS

A. Proclamations

- **A Proclamation recognizing the week of May 17 - 23, 2026, as "National Public Works Week" in the City of Burleson. (Recipient: Public Works Staff)**
- **A Proclamation recognizing the April 18, 2026, as the "60th Anniversary of the Burleson Area Chamber of Commerce" in the City of Burleson. (Recipient: Melissa Miller) Presentations**

B. Presentations

- **Recognition of the City of Burleson 101 Civic Academy Class (Recipients: 2026 Class)**

- **Receive a report to recognize the selected BTX Core - Employee of the Quarter for the 1st Quarter of 2026. (Staff Contact: Wanda Bullard, Deputy Director of Human Resources)**

C. Community Interest Items

- The Burleson Honey Tour is Saturday, May 23rd at 9:00 a.m. The route begins at Centennial High School. Participants are encouraged to bring their bike and a friend.
- The Burleson Honey Tour Carnival in Old Town begins Thursday, May 21 through Sunday, May 24.
- Council noted that increased activity is expected in Old Town this weekend at the same time demolition of the building next to City Hall is scheduled to begin. Demolition is expected to take approximately one week.

3. CHANGES TO POSTED AGENDA

- **Items to be continued or withdrawn**
 - Item 7A was withdrawn from the agenda.
- **Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**
 - Add 8A, 8F, and 8G to consent agenda.

4. CITIZEN APPEARANCES

- No speakers.

5. CONSENT AGENDA

A. Minutes May 4, 2026 regular council meeting. (Staff Contact: Monica Solko, Deputy City Secretary)

Motion made by Dan McClendon and seconded by Victora Johnson to approve the consent agenda with items 8A, 8F, and 8G.

Motion passed 6-0, with Adam Russell absent.

B. CSO#6130-05-2026, two year professional services agreement with Toni D. Driver to serve as Deputy Municipal Attorney and provide municipal court prosecutor services in the amount of \$92,000. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Legal Services Director)

Motion made by Dan McClendon and seconded by Victora Johnson to approve the consent agenda with items 8A, 8F, and 8G.

Motion passed 6-0, with Adam Russell absent.

- C. CSO#6131-05-2026, termination of Agreement regarding a Chapter 380 Economic Development Agreement (CSO#5440-03-2024) dated March 18, 2024, with Burleson Wilshire Investment Partners, LLC, concerning a development located at approximately 1679 SW Wilshire Blvd in Burleson, Johnson County, Texas. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Legal Services Director)**

Motion made by Dan McClendon and seconded by Victora Johnson to approve the consent agenda with items 8A, 8F, and 8G.

Motion passed 6-0, with Adam Russell absent.

- D. CSO#6132-05-2026, minute order approving an excused absence for Council Place 1 Victoria Johnson, for the June 1, 2026, regular council meeting. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Dan McClendon and seconded by Victora Johnson to approve the consent agenda with items 8A, 8F, and 8G.

Motion passed 6-0, with Adam Russell absent.

8. GENERAL – ADDED TO CONSENT AGENDA

- A. CSO#6135-05-2026, second amendment to an interlocal Agreement with Johnson County (CSO#1189-11-2019) for platting, permitting and floodplain authority within the city's extraterritorial jurisdiction (ETJ). (Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Motion made by Dan McClendon and seconded by Victora Johnson to approve the consent agenda with items 8A, 8F, and 8G.

Motion passed 6-0, with Adam Russell absent.

- F. CSO#6139-05-2026, contract with McDonald Municipal & Industrial for the purchase and installation of two replacement standby generators (RFP 2026-012) in the amount of \$333,730 with a 5% contingency for total authorization of \$350,417. (Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)**

Motion made by Dan McClendon and seconded by Victora Johnson to approve the consent agenda with items 8A, 8F, and 8G.

Motion passed 6-0, with Adam Russell absent.

- G. CSO#6140-05-2026, minute order ratifying expenditures related to mitigation and restoration efforts associated with the City Hall flooding event, in the amount of \$532,669.02.(Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)**

Motion made by Dan McClendon and seconded by Victora Johnson to approve the consent agenda with items 8A, 8F, and 8G.

Motion passed 6-0, with Adam Russell absent.

6. ETJ RELEASE

- A. **ETJ Release Petition for 1699 SE John Jones DR (REL26-002): Consider and take possible action on a petition for release from the City of Burleson extraterritorial jurisdiction (ETJ) for approximately 19.58 acres of land addressed 1699 SE John Jones DR. (Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

No action taken.

7. DEVELOPMENT APPLICATIONS

- ~~A. **Crunch Fitness located at 1551 Greenridge Drive (VAR26-009): Consider and take possible action on a resolution for variances to Chapter 63; Sign Regulations, relating to the location of a pylon sign outside of the North Wilshire Sign Corridor and sign clearance from the ground to bottom of the sign cabinet for Crunch Fitness located at 1551 Greenridge Drive. (Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director) (No Planning and Zoning Commission action was required for this item)**~~

Item 7A was withdrawn under Item 3A above.

- B. **CSO#6134-05-2026, right-of-way use agreement with Eagle Mountain Enterprises, LLC for a monument sign associated with the Bear Ridge subdivision to be located within the median of South Wicker Hill Road. (Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director) (The Planning and Zoning Commission recommended approval by a vote of 7 to 0.)**

Tony McIlwain, Development Services Director, presented an agreement to the city council.

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve.

Motion passed 6-0, with Adam Russell absent.

8. GENERAL

- A. **CSO#6135-05-2026, second amendment to an interlocal Agreement with Johnson County (CSO#1189-11-2019) for platting, permitting and floodplain authority within the city's extraterritorial jurisdiction (ETJ). (Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director) (No Planning and Zoning Commission action was required for this item)**

Item 8A was added and voted on with the consent agenda above.

- B. CSO#6136-05-2026, resolution declaring intention to reimburse an amount not to exceed \$2,652,000 for certain capital expenditures with proceeds from debt; and placing time restrictions on the issuance of tax-exempt obligations. (Staff Contact: Casey Davis, Fire Chief and Mark Davies, Director of Finance)**

Casey Davis, Fire Chief and Mark Davies, Director of Finance, presented items 7B and 7C as one presentation to the city council.

Motion made by Victoria Johnson and seconded by Alexa Boedeker to approve.

Motion passed 6-0, with Adam Russell absent.

- C. CSO#6137-05-2026, contract with Professional Ambulance Sales & Service, dba SERVS for the purchase of (4) – F550 4x4 Diesel Horton 603 Ambulances in the amount of \$1,750,916.00. (Staff Contact: Casey Davis, Fire Chief and Mark Davies, Director of Finance)**

Motion made by Alexa Boedeker and seconded by Victoria Johnson to approve.

Motion passed 6-0, with Adam Russell absent.

- D. Ordinance amending Chapter 54 Article VIII Regulation of Sex Offender Residency, Sections 54-151 and 54-154, modifying the required distance from 1,000 feet to 2,000 feet for child safety zones. (First Reading) (Staff Contact: Chaz Garrett, Criminal Investigations Lieutenant)**

Chaz Garrett, Criminal Investigations Lieutenant, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 6:29 p.m.**

Mayor Fletcher closed the public hearing. **Time: 6:30 p.m.**

Motion made by Alexa Boedeker and seconded by Larry Scott to approve.

Motion passed 6-0, with Adam Russell absent.

- E. CSO#6138-05-2026, ordinance amending the City operating budget (CSO#5910-09-2025) for Fiscal Year 2025-2026 by increasing appropriations in the General Fund in the amount of \$438,130, by increasing appropriations in the IT Support Services Fund \$94,539, by increasing appropriations in the Governmental Equipment Replacement Fund \$175,209, by increasing appropriations in the Proprietary Equipment Replacement Fund \$175,208; and finding time is of the essence. (First and Final Reading) (Staff Contact: Mark Davies, Director of Finance)**

Mark Davies, Director of Finance, presented an ordinance to the city council.

Motion made by Phil Anderson and seconded by Victoria Johnson to approve.

Motion passed 6-0, with Adam Russell absent.

- F. CSO#6139-05-2026, contract with McDonald Municipal & Industrial for the purchase and installation of two replacement standby generators (RFP 2026-012) in the amount of \$333,730 with a 5% contingency for total authorization of \$350,417. (Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)**

Item 8F was added and voted on with the consent agenda above.

- G. CSO#6140-05-2026, minute order ratifying expenditures related to mitigation and restoration efforts associated with the City Hall flooding event, in the amount of \$532,669.02.(Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)**

Item 8G was added and voted on with the consent agenda above.

9. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion, and provide staff direction on Fire/EMS staffing needs, capital improvement plan implementation and timing. (Staff Contact: Casey Davis, Fire Chief)**

Casey Davis, Fire Chief, reported on the Fire/EMS staffing needs, capital improvement plan implementation and timing to the city council.

Council expressed support for the Fire Department's needs and noted that funding availability will be an important consideration in future decisions.

- B. Receive a report, hold a discussion, and provide staff direction regarding Response Times and Staffing Projections. (Staff Contact: Billy J. Cordell, Chief of Police)**

Billy J. Cordell, Chief of Police, reported on response times and staffing projections to the city council.

Council discussion included the decline in self-initiated calls and increase in citizen-initiated calls between 2021 and 2025. Police Chief Cordell explained that citizen-initiated calls take priority and require significant staff time, which impacts the number of self-initiated calls. Chief Cordell also noted that patrol officers are frequently responding to citizen-initiated calls, pulling them away from their assigned beats and limiting time for proactive activity. Additional staffing would increase patrol capacity and allow for more self-initiated calls.

Council expressed support for the Police Department and appreciation for its visibility within the community. Council noted that future funding considerations will be reviewed by the City Manager and discussed during upcoming budget season.

10. CITY COUNCIL REQUEST FOR FUTURE AGENDA ITEMS AND REPORTS

- None.

11. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**
 - Receive a report and hold a discussion regarding live performance agreements between the city and third parties

- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**

- C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**

Mayor Fletcher announced that the Council would convene into Executive Session.
Time: 7:33 p.m.

Mayor Fletcher announced that the Council would reconvene into open session.
Time: 7:59 p.m.

12. ADJOURNMENT

Motion made by Victoria Johnson and seconded by Alexa Boedeker to adjourn.

Motion passed 6-0, with Adam Russell absent.

Mayor Chris Fletcher adjourned the meeting.

Time: 8:00 p.m.

Lisandra Leal
Assistant City Secretary