

BURLESON PARKS AND RECREATION BOARD
JANUARY 15, 2026
MINUTES
DRAFT

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Matt Quinn
Tyler Knox
Sherry Scott
Shannan Sutter
Miguel Angel Sanchez
Christian Schott
Ashli Logan

Board Members Absent

Addison Oscarson

Staff Present

Jen Basham, Director of Parks and Recreation
Jessica Martinez, Deputy Director of Parks
Lisandra Leal, Assistant City Secretary

Guests

1. **Call to Order: 6:00 PM** — Matt Quinn called the meeting to order at 6:00 PM

2. **Citizen Appearances**

None.

3. **General**

- A. Consider approval of the minutes from the November 20, 2025 meeting. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Christian Schott noted a correction to the minutes, stating that he was listed as both present and not present. He confirmed that he was not present at the meeting.

Motion made by Ashli Logan and seconded by Christian Schott to approve the minutes with the amendment to remove Christian Schott from the attendance list.

Motion passed 8-0. Absent Addison Oscarson

4. Reports and Presentations

- A. Receive a report, hold a discussion and provide staff feedback regarding the addition of a community honor area in the community park. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham, Director of Parks and Recreation, presented four concepts for the addition of a community honor area in the community park. The presentation included:

- Concept 1 - Legacy Promenade
An engraved brick/stone paver path with personalized honoree pavers to celebrate individuals, families and organizations.
- Concept 2 – Burleson “Stars” Walk of Fame
Cast bronze Burleson star medallions in plaza, each paired with small plaque. Smartphone QR code links to City web-page with additional history about honoree.
- Concept 3 – Legacy Grove Concept
Shaded grove with honoree trees, pavers, and bench dedication plaques for legacy and community service recognition.
- Concept 4 – Legacy Quilt Wall
Community quilt wall.

Following discussion, the Board made recommendations and requested revised concepts for the options below:

- Option 1 – Revise the Legacy Promenade concept to serve as a fundraiser opportunity.
- Option 2 – Redesign the Burleson “Star” concept to better represent the City of Burleson by incorporating a design that reflects the community. In addition, staff was requested to develop criteria for honoring individuals who have benefited the City.
- Option 3 – Provide additional concepts illustrating the number of trees and layout for the shaded grove area.

Jen stated that staff will work with consultants to develop revised concepts and present them to the Board at a future meeting.

- B. Receive the December 2025 Department Update Presentation (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham, Director of Parks and Recreation and Jessica Martinez, Deputy Director of Parks, provided a departmental update to the Board.

A paper copy of the programming calendar was given to the board.

5. Requests for Future Agenda Items and Reports

- Update on signage

6. Adjourn.

Chairperson, Matt Quinn adjourned the meeting.
Time – 7:09 P.M.

Lisandra Leal
Assistant City Secretary