

BURLESON PUBLIC ART COMMITTEE
December 14, 2023
MINUTES
DRAFT

Call to Order – 10:00 AM

Roll Call

Board Members Present

Nancy McKenzie
Jana Jackson
Tom Sale

Board Members Absent

Camille Bransom
Katelyn Reeves

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)
Kerry Montgomery (Senior Administrative Secretary)

Guests

1. Call to order: 10:06 AM

2. General

A. Approve the minutes from the August 23, 2023 meeting.

A motion was made by Tom Sale and seconded by Jana Jackson to approve the minutes as presented. The motion passed 3-0, with Camille Bransom and Katelyn Reeves being absent.

3. Citizen Appearances

None

4. Reports and discussion items:

A. Receive a report, hold a discussion and provide staff feedback regarding submissions for a Public Art Master Plan. (Staff presenter: Jen Basham, Director of Parks and Recreation)

The Citizens Public Art Committee has been working to bring forward a public art master plan. A RFQ was issued November 17, 2023 for submissions for a public art master plan. The deadline to submit was December 8, 2023. Staff reviewed submissions with the

committee. There were three submissions and two that did not meet the requirements. The committee was impressed by the Designing Local submission. A discussion followed. The committee recommended that local citizens be involved in the decision making of the Public Art Master Plan by including a community member, a local artist and an art student from a local high school. Jana Jackson made a motion to recommend Designing Local to create the Public Art Master Plan. Tom Sale seconded the motion. The motion passed 3 – 0, with Camille Bransom and Katelyn Reeves being absent.

5. Committee Requests for future agenda items or reports.

Follow up with additional members for the Public Art Master Plan.

6. Adjourn: There being no further business; Chair Nancy McKenzie adjourned the meeting at **10:34 AM.**

Kerry Montgomery, Senior Administrative Secretary