

BURLESON PUBLIC ART COMMITTEE  
April 7, 2025  
MINUTES  
**DRAFT**

Call to Order – 10:00 AM

Roll Call

**Board Members Present**

Jessica Low  
Nancy McKenzie  
Jana Jackson

**Board Members Absent**

Camille Bransom  
Tom Sale

**Staff in Attendance:**

Jen Basham (Director of Parks and Recreation)  
Jessica Martinez (Deputy Director of Parks)  
CV Black, (Recreation Manager)  
Bailey Campbell (Senior Administrative Specialist)

**Guests**

Design Local—Jasmine Metcalf

1. **Call to order:** Nancy McKenzie called the meeting to order at 10:01 AM

2. **Citizen Appearances**

None

3. **General**

Consider approval of the minutes from the March 3, 2025 meeting. (*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

Nancy McKenzie made a motion to approve the item. Jana Jackson seconded the motion. Motion passed 3-0. Absent Camille Bransom, and Tom Sale.

4. **Reports and discussion items:**

A. Receive a report, hold a discussion on the public art master plan draft policy. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jasmin Metcalf gave a presentation over the project timeline, survey themes, policy presentation, funding model exploration and next steps for the public art master plan.

5. **Committee Requests for future agenda items or reports.**

Next meeting—Monday, May 12 at 10 AM

6. **Adjourn:** There being no further business; Chair Nancy McKenzie adjourned the meeting at 10:43 AM.

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Bailey Campbell, Senior Administrative Specialist