

City Council Regular Meeting

DEPARTMENT: Parks and Recreation
FROM: Jen Basham, Director of Parks and Recreation
MEETING: February 16, 2026

SUBJECT:

Consider and take possible action on a five-year contract with Vertosoft, LLC for the purchase of Amilia SmartRec recreation software through Omnia Partners, Contract 159574 in the amount of \$193,333.35. (Staff Contact: Jen Basham, Director of Parks and Recreation)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 <p>High Performing City Organization Providing Exceptional, People Focused Services</p>	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

The Parks and Recreation Department is requesting approval to renew its recreation management software contract with Amilia SmartRec for an additional five-year term, effective March 1, 2026 through February 28, 2031.

Amilia SmartRec provides the department’s primary platform for recreation program registration, facility reservations, memberships, and online payments. The system supports daily operations across Parks and Recreation and provides residents with a user-friendly way to register for programs and services.

The proposed renewal maintains the City on Amilia’s Plus Plan at a cost of \$38,666.67 annually, for a total contract value not to exceed \$193,333.35 over five years. This purchase is being made through Omnia Partners, contract number 159574, in accordance with Texas Local Government Code Chapter 271, Subchapter F. Cooperative contracts are competitively solicited on behalf of multiple governmental entities, and the City may utilize these contracts to achieve cost savings and efficiency. The City’s existing memberships and historical data are stored within the current system, and transitioning to a different platform would result in a significant

cost impact. Staff has confirmed that the cooperative contract was procured in compliance with applicable requirements. In addition, Purchasing compared the proposed vendor's pricing with available cooperative contracts from DIR, BuyBoard, and TIPS, and concluded that the recommended vendor offers the best value to the City.

The contract includes:

- Secure payment processing
- Data protection and privacy standards
- Guaranteed system uptime and customer support service levels
- Continued access to platform enhancements and technical support

Approval of this item will ensure continuity of service, maintain operational efficiency, and provide accessible, modern recreation services to the community.

Key Contract Details

- Vendor: Amilia Technologies USA Inc.
- Term: 5 years (March 1, 2026 – February 28, 2031)
- Annual Cost: \$34,800
- Total Contract Value: Not to exceed \$193,338.35.
- Support & Reliability:
 - 99.5% uptime commitment
 - Phone, email, and live chat support
- Security:
 - Data protection and breach notification requirements included

RECOMMENDATION:

Approve as presented.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

Current Amilia Contract: March 1, 2021 – February 28, 2026

REFERENCE:

FISCAL IMPACT:

Proposed Expenditure/Revenue: \$193,333.35.
Account Number(s): 6108001-63506
Fund: Support Services Fund
Account Description: Computer Software M & R
Procurement Method: OMNIA Partners

STAFF CONTACT:

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