
City Council Regular Meeting

DEPARTMENT: Public Works
FROM: Errick Thompson, Deputy Director
MEETING: August 7, 2023

SUBJECT:

Consider approval of an ordinance amending Ordinance CSO#3069-09-2022 the City's Fee Schedule by adding fees associated with the engineering review and inspection of private development; finding that the meeting at which this ordinance is passed was open to the public and that the recitals are true; containing a severability clause, cumulative clause, and effective date. (*First Reading*)(*Staff Presenter: Errick Thompson, Deputy Public Works Director*)

SUMMARY:

The 88th Session of the Texas Legislature included passage of House Bill 3492 that amends the Texas Local Government Code to prohibit value-based fees for application, review, engineering, inspection, acceptance, administrative, or other fee imposed by a municipality related to the construction. This change is effective September 1, 2023.

As a result the City's current project value-based fees must be revised and there is a need to amend the City's approved fee schedule to include new fees as a result of this legislation. The request is to add a section within the fee schedule to address these new fees based on projected staff time for these activities. The proposed fees in the amendment replace existing project value-based fees for the period of September 1, 2023 through September 30, 2023. The Fee Schedule for FY2023-2024 will also include these fees. If approved, staff will collect additional data going forward to refine these initial fees in future fee schedules. Information on this proposed amendment is scheduled to be reviewed with private development stakeholders on August 17, 2023.

Staff will include the following fee schedule as shown on the corresponding exhibit on the following page.

Engineering

SERVICE	FEE
1. Construction Plan Review	
A. Residential	\$500.00 + (\$364 x number of lots)
B. Commercial	\$500.00 + (\$292 x number of acres)
2. Construction Inspection (\$500.00 + the following costs)	
A. Water Line	\$0.58 per linear foot
B. Sewer Line	\$0.58 per linear foot
C. Storm Sewer	\$0.64 per linear foot
D. Roadway Paving (public and private)	\$0.29 per square yard
E. Sidewalk / Trail	\$1.04 per square yard
F. Handicap Ramps	\$13.71 each
G. Water and Sewer Services	\$14.40 each
H. Sewer Manholes	\$36.00 each
I. Storm Manholes / Inlets	\$36.00 each
J. Lift Station	\$1,200 each
K. Public Infrastructure not listed (includes private storm infrastructure associated with roadway)	\$48.00 per hour (estimated at time of submittal)
3. Inspection Overtime Rate (2 hour minimum)	\$72.00 per hour
4. Closing Abandoning of	
A. Right-of-Way	\$550.00
B. Easement	\$250.00
5. Sign Installation	\$250.00 per sign
6. Easement/Right of Way Use Agreement	\$125.00
7. Traffic Study Fee	\$1,250.00
8. Flood Study Reviews (Includes detention/retention analysis)	\$1 per foot of reach length (\$2,000 minimum)

RECOMMENDATION:

Staff recommends approval of the ordinance as presented.

FISCAL IMPACT:

Other than the collection of the new fee, there are no other fiscal impacts.

STAFF CONTACT:

Name: **Errick Thompson**
 Title: **Deputy Public Works Director**
 Email: ethompson@burlesontx.com
 Phone: **817-426-9610**