

BURLESON CITY COUNCIL REGULAR MEETING

July 24, 2023
DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson
Ronnie Johnson
Chris Fletcher
Larry Scott

Adam Russell

COUNCIL ABSENT:

Dan McClendon

Staff present

Tommy Ludwig, City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 4:01 p.m.

Invocation - Council member Ronnie Johnson

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. PUBLIC PRESENTATIONS – MOVED (will be presented after 5:30 p.m.)

A. Proclamations

- ~~None.~~

B. Presentations

- ~~Receive a report to recognize the selected Employee of the Quarter for the 2nd Quarter of 2023. (Staff Presenter: Rick DeOrdio, Director of Human Resources)~~

C. Community Interest Items

3. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion, and give staff direction on the General Fund, Debt Service Fund, and General Government Capital Improvement Plan (CIP) update, and receive additional direction from City Council regarding the annual budget for fiscal year 2023-2024. (Staff Presenter: Martin Avila, Director of Finance)

Martin Avila, Director of Finance, reported on the general fund, debt service fund and general CIP update to the city council.

- B. Receive a report, hold a discussion, and give staff direction on the FY2023-2024 budget supplemental requests, and receive additional direction from City Council regarding the annual budget for fiscal year 2023-2024. (Staff Presenter: Tommy Ludwig, City Manager)**

Tommy Ludwig, City Manager, presented the FY 2023-2024 budget supplemental requests to the city council.

RECESS AND BACK TO ORDER

Mayor Fletcher called for a short recess at 5:33 p.m. and called the meeting back to order at 5:58 p.m. with all members present, Dan McClendon absent.

- C. Receive a report, hold a discussion, and give staff direction on the FY2023-2024 rates for Water and Waste Water, Solid Waste and Health Insurance Funds for FY2023-2024, and receive additional direction from City Council regarding the annual budget for fiscal year 2023-2024. (Staff Presenter: Martin Avila, Director of Finance)**

Martin Avila, Director of Finance, presented the FY 2023-2024 rates for water and waste water, solid waste, and health insurance funds to the city council.

4. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn

- None.

B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.

- None.

2. PUBLIC PRESENTATIONS

A. Proclamations

- None.

B. Presentations

- Receive a report to recognize the selected Employee of the Quarter for the 2nd Quarter of 2023. (Staff Presenter: Rick DeOrdio, Director of Human Resources)

C. Community Interest Items

- Great speaker and information at the Texas Municipal League newly elected official conference in Round Rock.
- Thank you to the Parks Department for keeping up with the repairs to the filters at the pool/splash pad and to the Communication team for keeping everyone updated.

- Thank you to Tommy Ludwig and Eric Oscarson for making some much-needed repairs to some streets in town.
- Upcoming events: Watermelon Day at Russell Farm, Pops at the Pool and camps are still going on at the farm.
- Join us for BTX Back to School Bash on August 12.
- Parks Maintenance Rodeo was a great event where crews had a chance to show off their skills.

5. **CITIZEN APPEARANCES**

- Bill Janusch, 117 NE Clinton Street, came forward with concerns regarding the cemetery fees.

6. **CONSENT AGENDA**

A. Minutes from the July 6, 2023 special council meeting and July 10, 2023 regular council meeting. (Staff Contact: Amanda Campos, City Secretary).

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

B. CSO#5160-07-2023, resolution ratifying the 4A Economic Development Corporation Board's actions taken on the approval of changes and budget for the Project U Leadership Conference. (Staff Contact: Alex Philips, Director of Economic Development)

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

C. CSO#5161-07-2023, ordinance authorizing establishment of the Burleson Public Safety Communications Department as a Law Enforcement Telecommunication Agency through the Texas Commission on Law Enforcement (TCOLE). (Final reading) (Staff Contact: Paul Bradley, Director of Public Safety Communications)

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

D. CSO#5162-07-2023, resolution finding that Oncor Electric Delivery Company LLC's application to amend its distribution cost recovery factor and update generation riders to increase distribution rates within the City should be denied; authorizing participation with the Steering Committee of Cities Served by Oncor; authorizing hiring of legal counsel; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the

meeting at which this resolution is passed is open to the public as required by law; and requiring notice of this resolution to the company and legal counsel. *(Staff Contact: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

E. CSO#5163-07-2023, resolution adopting an electronic signature policy. *(Staff Contact: Justin Scharnhorst, Assistant to the City Manager)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

F. CSO#5164-07-2023, resolution authorizing the City Manager or his/her designee to apply for title work necessary for obtaining title, proof of ownership, registration, and license plates pursuant to V.T.C.A. Transportation Code section 721.005(a)(1) and repealing Resolution CSO#622-04-2017. *(Staff Contact: Justin Scharnhorst, Assistant to the City Manager)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

G. CSO#5166-07-2023, City Council Policy #42 formally adopting council committees structures and description. *(Staff Contact: Amanda Campos, City Secretary)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

H. CSO#5165-07-2023, contract with CommFit through a cooperative purchasing agreement with Buy Board for the purchase of workout equipment for the Burleson Recreation Center in the amount of \$92,702.75. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*

Motion made by Adam Russell and seconded by Victoria Johnson to approve the consent agenda.

Motion passed 6-0, with Dan McClendon absent.

7. DEVELOPMENT APPLICATIONS

A. CSO#5168-07-2023, ordinance for a zoning change request from “A”, Agricultural to “SFE”, Single-Family Estate for a three (3) acre site located at

Bartley Addition (Case 23-044). (First and Final Reading) (Staff Presenter, Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission recommended approval by a vote of 8 to 0.).

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 6:41 p.m.**

No speakers.

Mayor Fletcher closed the public hearing. **Time: 6:41 p.m.**

Motion made by Victoria Johnson and seconded by Ronnie Johnson to approve.

Motion passed 6-0, with Dan McClendon absent.

8. GENERAL

- A. CSO#5167-07-2023, amendment to contract CSO#1713-04-2021 with e-Builder, Inc., to build an integration with Tyler Munis/ERP System and renew the contract for five additional years in the amount of \$415,528.00. (Staff Contact: Hugo Rodriguez, Deputy Director, IT).**

Hugo Rodriguez, Information Technology Deputy Director, presented a contract to the city council.

Motion made by Adam Russell and seconded by Larry Scott to approve.

Motion passed 6-0, with Dan McClendon absent.

9. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- Update on cemetery fees, fountain and landscaping.

10. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

- Hold a discussion and give direction regarding Chapter 36 (Fencing and Screening Regulations) and Article III (Weeds and Excessive or Wild Growth) of Chapter 34 (Environment) of the Burleson Code of Ordinances

Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code

- 130 E. Renfro St, Burleson, Johnson County, Texas

Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

- Project Grove

Motion was made by Ronnie Johnson and seconded by Larry Scott to convene into executive session. **Time: 6:50 p.m.**

Motion passed 6-0, with Dan McClendon absent.

Motion was made by Adam Russell and seconded by Victoria Johnson to reconvene into open session. **Time: 7:40 p.m.**

Motion passed 6-0, with Dan McClendon absent.

ADJOURNMENT

Motion made by Ronnie Johnson and seconded by Victoria Johnson to adjourn.

Mayor Fletcher adjourned the meeting.

Time: 7:41 p.m.

Monica Solko
Deputy City Secretary