

**BURLESON COMMUNITY SERVICE DEVELOPMENT CORPORATION (4B)**  
**AUGUST 19, 2024**  
**DRAFT MINUTES**

**Board Members Present:**

Phil Anderson  
Chris Fletcher  
Victoria Johnson  
Dan McClendon, President

**Board Members Absent:**

**Staff Present:**

Tommy Ludwig, City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER – Time: 4:30 p.m.**

President Dan McClendon called the meeting to order. **Time: 4:32 P.M.**

**2. CITIZEN APPEARANCE**

- No speakers.

**3. GENERAL**

**A. Minutes from the November 13, 2023 Community Services Corporation (Type B) Board meeting. (Staff Contact: Amanda Campos, City Secretary).**

Motion was made by Victoria Johnson and seconded by Chris Fletcher to approve.

Motion passed 4-0.

**B. Consider approval of a resolution adopting the Burleson Community Service Development Corporation FY 2024-2025 annual budget. (Staff Presenter: Harlan Jefferson, Deputy City Manager)**

Harlan Jefferson, Deputy City Manager, presented a resolution to the board.

Motion was made by Chris Fletcher and seconded by Victoria Johnson to approve.

Motion passed 4-0.

**4. RECESS INTO EXECUTIVE SESSION**

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene into Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

- A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071.
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code
- C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

- No Executive Session needed.

## 5. ADJOURN

There being no further discussion President Dan McClendon adjourned the meeting. **Time: 4:40 p.m.**

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Monica Solko  
Deputy City Secretary